



Academy

London Stock Exchange Group

Market Maker and Specialist exam for the IDEM Market

Exam schedule for calendar year 2012 in Milan and London



KNOWLEDGE IS CHANGE

Milan and London

Milan, Palazzo Mezzanotte – Congress Centre & Services - Piazza degli Affari, 6
London, 10 Paternoster Square, London, EC4M 7LS

Market Maker and Specialist Exam on the IDEM

The learning environment

The Rules and the Instructions of Borsa Italiana's markets state that in order to become a Market Maker or Specialist on the IDEM market, it is necessary to pass an examination which verifies the degree of understanding of the rules and procedures governing the proper functioning of the market as well as the full comprehension and acknowledgement of the code of conduct for market operations.

For this purpose, Academy, the Learning Center of the London Stock Exchange Group, offers exam sessions for traders at both the Milan or London locations.

Applicants

The exam is open to any applicant wanting to become a Market Maker or Specialist on the IDEM market.

Format

Pre-exam phase

Prior to the exam, Market Maker and Specialist applicants will receive all the relevant study material and other useful documents by Academy Customer Care.

The exam

The examination lasts approximately 30 minutes and can take place on the premises of the London Stock Exchange Group in Milan or in London. The exam consists of a multiple choice questionnaire regarding the IDEM market.

Post exam phase

The exam results are sent by e-mail to the applicants.

Certificate

Applicants who pass the exam receive a certificate which grants them the status of Market Maker or Specialist on the IDEM market.



MILAN

Exam location – Borsa Italiana, Palazzo Mezzanotte, Congress Centre & Services,
Piazza degli Affari, 6 – 20123 Milano

Exam Dates in 2012:

Thursday, 26 January
Thursday, 16 February
Thursday, 8 and Wednesday, 28 March
Tuesday, 5 and 19 April
Tuesday, 10 and 31 May
Thursday, 14 June
Thursday, 5 July
Thursday, 13 and 27 September
Thursday, 11 and 25 October
Thursday, 8 and 22 November
Tuesday, 11 December

LONDON

Exam location – London Stock Exchange,
10, Paternoster Square, EC4M 7LS London

Exam Dates in 2012:

Wednesday, 18 January
Wednesday, 22 February
Thursday, 15 March
Tuesday, 17 April
Tuesday, 8 May
Monday, 11 June
Tuesday, 3 July
Wednesday, 12 September
Tuesday, 9 October
Tuesday, 13 November
Tuesday, 11 December



Booking terms & conditions

Please complete the details below and sign to confirm acceptance of the terms and conditions. Completed forms should be emailed to academy_uk@londonstockexchange.com.

Date of course: [.....]

Registration fee: £ 200 + VAT

Total to be invoiced £_____ (Incl VAT)

Participant information:

If you are registering a **single** place please complete the following

Title	
First Name	
Surname	
Job Title	
Company Name	
Address Line 1	
Address Line 2	
City	
Post / Zip code	
Country	
Email	
Tel:	
Fax	

Position within company:

(please tick)

Board / Senior Management

General Management

HR & Training

Planning and Control

IT

Legal

R&D

Tax

Finance

X Other _____

Nature of business

Listed / Private company

(please delete as appropriate)

Law

Accountancy

Banking

Consultancy

Funds

Investment Bank

Intermediary

Private Equity

Other _____



If you are registering **multiple places** please complete the following

Company Name	
Address Line 1	
Address Line 2	
City	
Post / Zip code	
Country	
Contact email address	
Contact telephone number	
Delegate 1: Name and email	
Delegate 2: Name and email	
Delegate 3: Name and email	
Delegate 4: Name and email	
Delegate 5: Name and email	

Invoice information

Please complete the following to raise an invoice

Full company name	
Invoicing address line 1	
Address line 2	
City	
Post / Zip code	
Country	
Billing contact	
Contact email	
Contact telephone number	
Contact fax number	
VAT code	
Purchase order number (where appropriate)	



Joining instructions

Joining instructions will be confirmed by email seven days prior to the course date. Please contact us if you do not receive any written registration confirmation. This registration form must be received by the London Stock Exchange no later than seven days in advance of the course start date and submitted by email to academy_uk@londonstockexchange.com. For booking requests being made after this time, please contact the Academy UK team for availability. Please read the following terms and conditions and sign the form to confirm you have read and understood the terms. Once you have completed and sent your registration form, the London Stock Exchange shall send you final confirmation of your place on the course by email. Please contact us if you do not receive any written registration confirmation. **All registrations are subject to the data protection policy and terms and conditions listed below.**

Payment

The course fee will be per delegate and includes all supporting documentation supplied by the London Stock Exchange to the delegates in relation to the course. Delegates are responsible for their own travel and accommodation arrangement. Once your registration has been confirmed, the London Stock Exchange shall issue you with an invoice. Full payment of the fees must be received by the London Stock Exchange 28 days after receipt of such invoice.

Cancellation

Substitutions may be made, however you must notify the London Stock Exchange of such changes at least 48 hours in advance of the course start date. If you are an organisation, you must provide the UK Academy with details of all delegates at least 48 hours in advance of the course start date. A full refund will be given for cancellation requests received at least 15 working days before the course. Cancellations must be emailed to Academy UK before the 15 working day deadline. Delegates who cancel 10-14 working days prior to the course will receive a refund equal to 50% of the fee. No refund will be given for cancellations received less than 10 working days before the course. The London Stock Exchange reserves the right to change or cancel the course or any part of its published programme due to unforeseen circumstances; in such circumstances the London Stock Exchange will use reasonable endeavours to contact the delegate or organisation (whichever is applicable) by email.

Liability

Whilst every effort is made by the London Stock Exchange to ensure that the contents of the course are accurate and up to date, the London Stock Exchange shall not be liable whatsoever to the delegate or the organisation participating in the course for any inaccuracy or misleading information, nor for any consequential damage or expense or any loss of profit or any liability to third parties incurred as a result of reliance on such information which is provided for educational purposes only. The London Stock Exchange's total liability under this Agreement shall be limited to the total fees payable under this Agreement. Nothing in this Agreement shall limit the liability for death, fraud or personal injury caused by its negligence.

Intellectual property rights

The delegate agrees that all intellectual property rights held in all documentation supplied by the London Stock Exchange to the delegate in relation to the course are and shall remain property of the London Stock Exchange and therefore any exploitation, copying or distribution in any form of the same is strictly prohibited. The delegate or organisation (whichever is applicable) shall not at any time use the name, logo or trademark of the Exchange without the written consent of the Exchange.



Organisations

This section shall only be applicable to organisations who have booked their delegates on the course detailed above. You shall at no time publicly refer to the training which the Exchange shall provide to your delegates, without the written consent of the Exchange. Our training is not and will not be an endorsement of your organisation and the services you offer. The Exchange does not endorse any training outside of the training provided by the Exchange.

Data protection

For the purposes of the Data Protection Act 1998 and the Privacy and Electronic Communications (EC Directive) Regulations 2003, the information provided in this order form will be used by the Exchange and/or any of its group undertakings, as construed in accordance with Section 1161 of the Companies Act 2006 (together with the Exchange, the “Group”) for the purposes of providing the delegate or the organisation with the products, services and data that the delegate or the organisation has ordered and enabling the Group to perform its business activities.

The delegate or the organisation acknowledges and agrees that any entity within the Group may disclose the delegate’s or the organisation’s data, including Personal Data and Sensitive Personal Data as defined under the Data Protection Act 1998 (“Data”) to organisations within and outside of the Group for the purpose of providing products, services and data to the delegate or the organisation, performing its business activities and any other activities set out in the relevant Group Privacy Policy.

The delegate or the organisation explicitly consents to the Data being exported to a location outside the European Economic Area including to third parties outside the Group.

By ticking the box below, the delegate or the organisation explicitly agrees to the Data being used by the Group and by carefully selected third parties to send marketing materials and information about services, products and data which may be of interest. This marketing material and information about services, products and data may be sent or communicated by email, fax, telephone, post or such other similar means. By ticking this box, the delegate or the organisation also confirms that it has obtained all relevant consents from the data subjects listed in this order form to the marketing activity set out in this paragraph:

delegate or the organisation agrees and confirms.

I have read and understand the booking terms and conditions.

SIGNATURE:

NAME:

DATE:



Academy

London Stock Exchange Group



Comprehensive, quality education is fundamental in the development and growth of the economic financial system. Established in 2000, Academy, the educational center of London Stock Exchange Group, delivers on this aim by developing and offering a variety of seminars and training courses relevant to the financial, legal and corporate management community.

www.academy.londonstockexchange.com



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