

# Membership

Member Portal Super User  
Request Form – Member Firm



**LONDON  
STOCK  
EXCHANGE**

This form allows a member firm to nominate a Super User in accordance with the terms of the Member Portal Agreement.

Member Firm Name

Details of Super User to be added<sup>1</sup>:

Name

Job Title

Telephone Number

Mobile Number

Email Address

I make this application for and on behalf of the member firm named above. I represent and warrant that I am duly authorised to make this request and have the consent of the proposed Super User to provide their personal details both to the Exchange and to any employee of the member firm who contacts the LSE Membership Team asking for the contact details of the member firm's Super User(s). The proposed Super User will, at the time of being accepted by the Exchange, be authorised to make changes to the member firm's profile on its behalf. The member firm accepts that further verification checks may be required before the Exchange accepts the proposed Super User and the member firm will make reasonable efforts to assist in any such process.

This Request is signed by a duly authorised representative of the member firm:

Signature:

Name:

Job Title:

Date:

If the Exchange accepts a request to add a new Super User it will endeavour to do so promptly. The Exchange is not liable for any losses incurred by a member firm (caused by negligence of the Exchange or otherwise) as a result of the Exchange failing to add an additional Super User promptly.

Completed forms should be returned to the Membership Team, London Stock Exchange plc, 10 Paternoster Square, London, EC4M 7LS or scanned and sent via email to [membership@lseg.com](mailto:membership@lseg.com).

<sup>1</sup> If you wish to request more than one new Super User, please complete details for additional Super Users in the Appendix attached to this Super User Request Form.



## Appendix – Additional Super User Requests

Name	
Job Title	
Telephone Number	
Mobile Number	
Email Address	

Name	
Job Title	
Telephone Number	
Mobile Number	
Email Address	

Name	
Job Title	
Telephone Number	
Mobile Number	
Email Address	

Name	
Job Title	
Telephone Number	
Mobile Number	
Email Address	