

ETF / ETP Admission Requirements

Admissions Portal

SSP: [Admissions Self Service Portal | London Stock Exchange](#)

Self Service Portal (SSP) is part of LSEG's continuous commitment to provide best in class services to our issuer community. The portal provides a streamlined and efficient digital interaction channel for the Admissions application process across all LSE PLC markets, providing a real-time status for each application.

Application Forms / Rules and Regulation / Guides

MAIN: [Exchange Traded Products \(ETPs\) Raise finance - resources | London Stock Exchange](#)

Early Notification

EN documentation must be submitted 30 business days before the proposed admission date for any new ETF / ETP issuers. Please look at the LSE website for further details [How to list ETPs - useful assets | London Stock Exchange](#), or contact the Early Notification team etp-en@lseg.com

TIDM

A tradable instrument display mnemonic (TIDM) is the three or four character identifier specific to London Stock Exchange. Issuers may request a specific TIDM, which will be issued provided it is not already in use or reserved. Once reserved, these are held for a period of six months. London Stock Exchange reserves the right to reject or withdraw a TIDM, at its sole discretion, at any time. The following are non-exhaustive examples of when the Exchange may exercise this discretion:

- If an issuer has reserved a TIDM for more than 6 months and another issuer is ready to launch sooner; or
- If an issuer already has the same TIDM on another exchange and is requesting the same for consistency.

TIDMS can now be reserved and tracked via our online Admissions' Self Service Portal, which can be found on the following link: <https://www.londonstockexchange.com/raise-finance/focus/admissions-self-service-portal>. Be advised that multicurrency lines require unique TIDMs.

Admissions Contact Details

Admissions@lseg.com

0207 797 4310

LCH Requirements

When a large number of securities are due to be admitted to the LSE market on the same day, LCH requires that the LSE provide additional lead time for security setups. Please therefore ensure that a draft Static Data Form is submitted to the LSE within the below time frames, to avoid any potential delays to admission:

Volume of additions	Notice required
Batches < 10	24 Hrs from LCH confirmation
Batches of 10 or more	5 business days
Batches of 30 or more	10 business days
Batches in excess of 50	3 weeks

Admission to Trading Application Submission Timeframes & Conditions

MAIN			
Application Type	Latest submission Date	Cut-off Time	Requirement(s) at this cut-off time
Issue of ETF	Admission - 11 Business Days	12:00	**Only if a brand-new Issuer ** Signed Form 1 Draft SDF document
	Admission - 5 Business Days	12:00	**For all existing issuers/sub -funds** Signed Form 1 Draft SDF document
	Admission – 2 Business Days	12:00	Final SDF document
	Admission – 1 Business Day	16:00	Prospectus Certificate of UCITS compliance (if UCITS) Pricing supplement Proof of listing on EEA (EEA Only) Confirmation ISIN setup for settlement PRN confirmation for the sub funds (EEA Only) Reconfirmation of the opening price / currency Document which confirms ISIN links to Sub Fund
Further Issue of ETF	Admission – 1 Business Day	14:00	Final Terms
ETP Issuance Programme	Admission - 3 Business Days	12:00	Signed Form 1 Draft prospectus
	Admission - 1 Business Day	16:00	Final prospectus Signed board minutes – only if programme establishment Approval email from UKLA provided by applicant
Issue of Exchange Traded Product	Admission - 11 Business Days	12:00	**Only if a brand-new Issuer ** Signed Form 1 Draft SDF document
	Admission - 5 Business Days	12:00	**For all existing issuers/sub -funds** Signed Form 1 Draft SDF document Draft prospectus
	Admission – 2 Business Days	12:00	Final SDF document
	Admission – 1 Business Day	16:00	Confirmation ISIN setup for settlement Reconfirmation of the opening price / currency Final Terms Prospectus Confirm that an application has / will be submitted to the FCA
Further Issue of ETP	Admission – 1 Business Day	14:00	Final Terms