



LSEG

Pegasus

The online ISIN application system

Step 3: Security

Step 4: Confirmation

June 2017 – Version 1.1

Disclaimer

London Stock Exchange Plc (“LSE Plc”), acting in its capacity as the National Numbering Agency (“NNA”) for the United Kingdom and a full member of the Association of National Numbering Agencies (“ANNA”), is the sole issuer of Great Britain (GB), Jersey (JE), Guernsey (GG) and the Isle of Man (IM) International Securities Identification Numbers (“ISINs”) pursuant to ISO 6166.

LSE Plc shall conduct appropriate due diligence on any request for an ISIN. The determination of whether a security is eligible for an ISIN and whether the requestor has supplied appropriate documentation shall be made by LSE Plc in its sole discretion and any such determination shall be final.

LSE Plc shall have no liability in connection with a determination that a security is or is not eligible for an ISIN. The allocation of an ISIN to a particular security is not intended to be and should not be construed as an endorsement of such security or an opinion as to the legal validity of such security.

LSE Plc does not guarantee the accuracy, adequateness or completeness of any data associated with the ISIN and shall not be liable or responsible for any errors or omissions or for the results obtained from the use of any ISIN.

By submitting a request for an ISIN, the applicant: (a) warrants that it has the legal authority to request an identifier on behalf of the issuer of the security that is the subject of the ISIN; (b) warrants that all information supplied shall be true and correct in all material respects; and (c) acknowledges and agrees to this disclaimer.

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57. Progress tracker: Step 3: Security

Figure 5.1



Your application has now reached Step 3: Security.

58. Security details

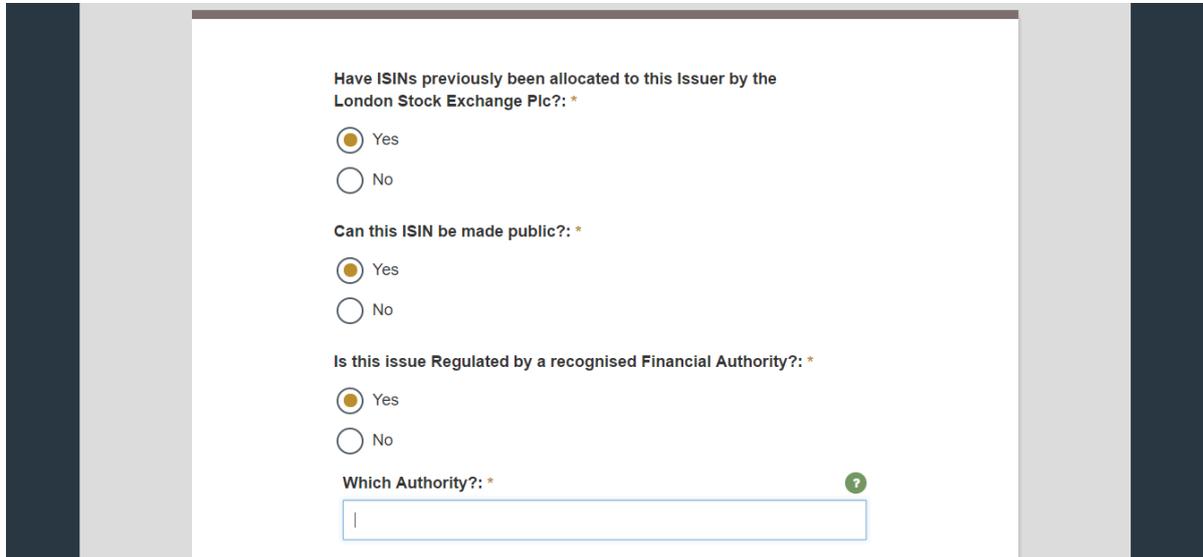
Figure 5.2

The screenshot shows the 'Security Details' form. At the top, there is a progress tracker with four steps: Requester (1), Issuer (2), Security (3), and Confirmation (4). Step 3 is highlighted. Below the progress tracker, there is a note: 'All items marked with an asterisk(*) are mandatory'. The form contains two fields: 'Your Reference:' with a text input field and a question mark icon, and 'Type of Security:' with a dropdown menu showing 'Equity / Preference Shares/Preferred Stock' and a question mark icon.

Enter your reference in the appropriate field.

59. Security details (continued)

Figure 5.3



The screenshot shows a form with four sections of questions, each with radio buttons for 'Yes' and 'No'. The first section asks if ISINs have been previously allocated to the issuer by the London Stock Exchange Plc. The second section asks if the ISIN can be made public. The third section asks if the issue is regulated by a recognised financial authority. The fourth section asks which authority, with a text input field and a help icon.

Have ISINs previously been allocated to this Issuer by the London Stock Exchange Plc?: *

Yes
 No

Can this ISIN be made public?: *

Yes
 No

Is this issue Regulated by a recognised Financial Authority?: *

Yes
 No

Which Authority?: * ?

- If London Stock Exchange Plc. has previously allocated ISINs to the Issuer, please click the “Yes” radio button. If not, click “No”.
- If the ISIN can be made public, please click the “Yes” radio button. If not, click “No”.
- If this Issue is regulated by a recognised Financial Authority, please click the “Yes” radio button. If not, click “No”.
- If you selected “Yes”, enter the name of the authority in the field provided.

60. Security details (continued)

Figure 5.4

Where is the security being Deposited?:

Euroclear UK & Ireland ONLY

Please Select

Euroclear UK & Ireland ONLY

Euroclear UK & Ireland & Other CSD/ISD

Euroclear (Luxembourg)

Other CSD

Depository Trust & Clearing Corporation (DTCC)

Private

Issuer Name:

Country of Incorporation:

GB

Security Form: *

Registered

Bearer

Country Of Register: *

Not any country (I.e Bearer) - ZZ

Select where the security is being deposited from the drop-down menu.

61. Security details (continued)

Figure 5.5

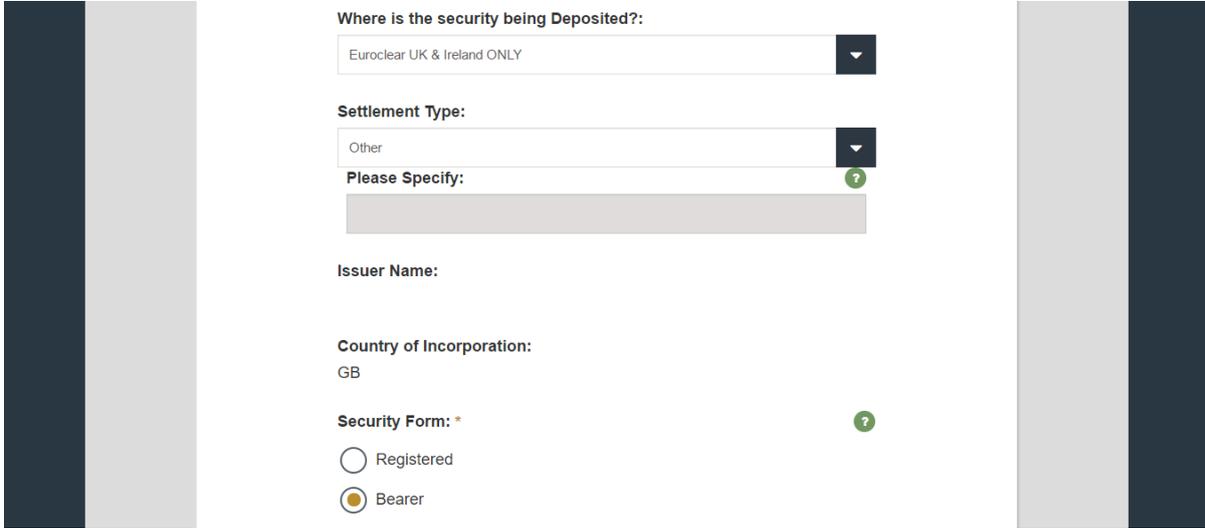
The screenshot shows a form with the following fields and options:

- Where is the security being Deposited?:** A dropdown menu with the selected option "Euroclear UK & Ireland ONLY".
- Settlement Type:** A dropdown menu with the selected option "Electronic Settlement". The menu is open, showing options: "Please Select", "Electronic Settlement", and "Other".
- Country of Incorporation:** A text field containing "GB".
- Security Form: *** A radio button group with two options: "Registered" (unselected) and "Bearer" (selected). A green question mark icon is to the right.
- Country Of Register: *** A dropdown menu with the selected option "Not any country (I.e Bearer) - ZZ". A green question mark icon is to the right.

Select settlement type – Electronic Settlement or Other – from the drop-down menu.

62. Security details (continued)

Figure 5.6



The screenshot shows a form with the following fields and options:

- Where is the security being Deposited?:** A dropdown menu with the selected option "Euroclear UK & Ireland ONLY".
- Settlement Type:** A dropdown menu with the selected option "Other".
- Please Specify:** A text input field, currently empty, with a green question mark icon to its right.
- Issuer Name:** A field that is currently empty.
- Country of Incorporation:** A field containing the value "GB".
- Security Form: *** A section with two radio buttons: "Registered" (unselected) and "Bearer" (selected). A green question mark icon is to the right of this section.

- If the settlement type is “Other”, specify it in the field provided.
- Issuer Name and Country of Incorporation will populate automatically according to your previous entries.
- Click on the appropriate radio button to indicate whether the security form is “Registered” or “Bearer”.

63. Security details (continued)

Figure 5.6

The screenshot shows a form with the following fields and values:

- Closing Date:** 04/09/2017 (with a calendar icon and a help icon)
- Unit Of Quotation Currency: ***: Great Britain, Pound - GBP (with a dropdown arrow and a help icon)
- Par Value Currency:**: Great Britain, Pound - GBP (with a dropdown arrow and a help icon)
- Par Value:**: 0.01 (with a help icon)
- Coupon Interest Rate:**: 4.5 (with a help icon)
- Underlying Issuer:**: (empty text box with a help icon)

A tooltip is visible over the Par Value field, stating: "e.g. Par value of 1p should be entered as 0.01".

- Select the closing date from the pop-up calendar.
- Select the unit of quotation currency from the drop-down menu.
- Select the par value currency from the drop-down menu.
- Enter the par value expressed as a decimal.
- Enter the coupon interest rate as a decimal.
- Enter the full name of the underlying issuer.

64. Security details (continued)

Figure 5.7

The screenshot shows a form with the following fields and options:

- Underlying Issuer:** A text input field with a green question mark icon to its right. A tooltip above the field reads "Full Underlying Issuer name".
- Underlying ISIN:** A greyed-out text input field with a green question mark icon to its right.
- Activation Date:** A date input field containing "05/05/2017" and a calendar icon to its right, with a green question mark icon above it.
- Restrictions:** A section with a green question mark icon to its right, containing three radio button options: "144A", "RegS", and "None".
- Original Place of Listing or in absence of that the Place of Trade: *** A dropdown menu with "Please Select" and a downward arrow icon to its right, with a green question mark icon above it.

Enter the underlying ISIN for this security.

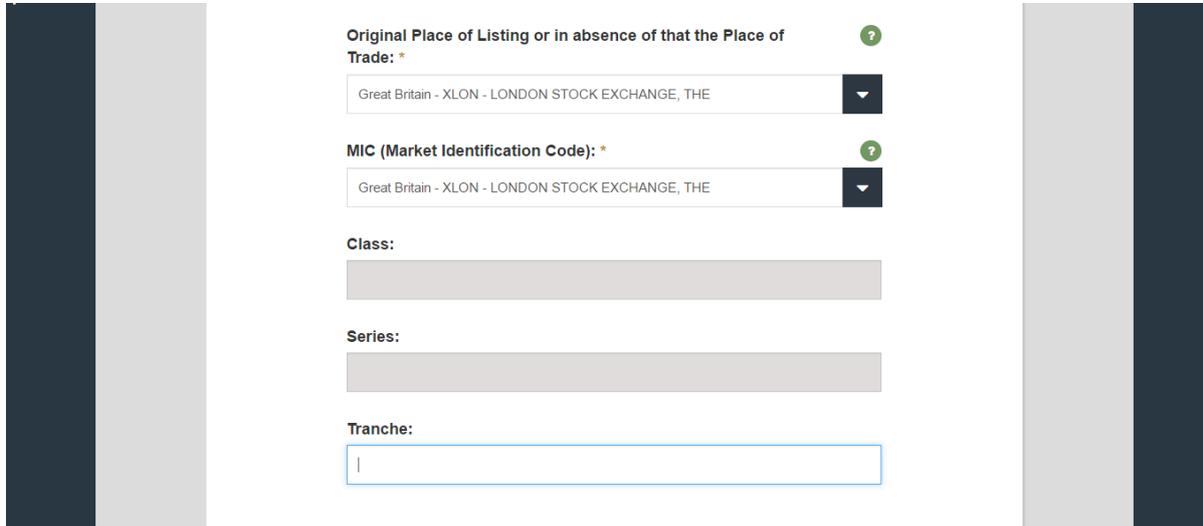
Select the activation date from the pop-up calendar.

Select applicable restrictions.

Select place of listing or place of trade from the drop-down menu.

65. Security details (continued)

Figure 5.8



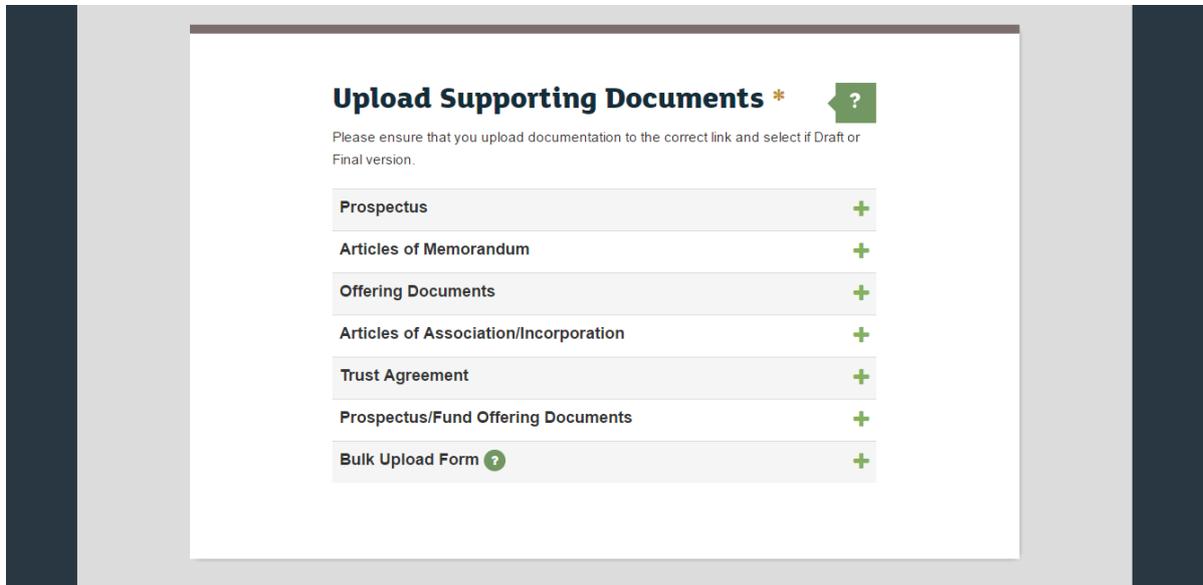
The screenshot shows a form with the following fields:

- Original Place of Listing or in absence of that the Place of Trade: *** (with a help icon) - A dropdown menu showing "Great Britain - XLON - LONDON STOCK EXCHANGE, THE".
- MIC (Market Identification Code): *** (with a help icon) - A dropdown menu showing "Great Britain - XLON - LONDON STOCK EXCHANGE, THE".
- Class:** - An empty text input field.
- Series:** - An empty text input field.
- Tranche:** - An empty text input field.

- Select the Market Identification Code (MIC) from the drop-down menu.
- Enter class.
- Enter series.
- Enter tranche.

66. Upload supporting documents

Figure 5.9



You must upload the following documents:

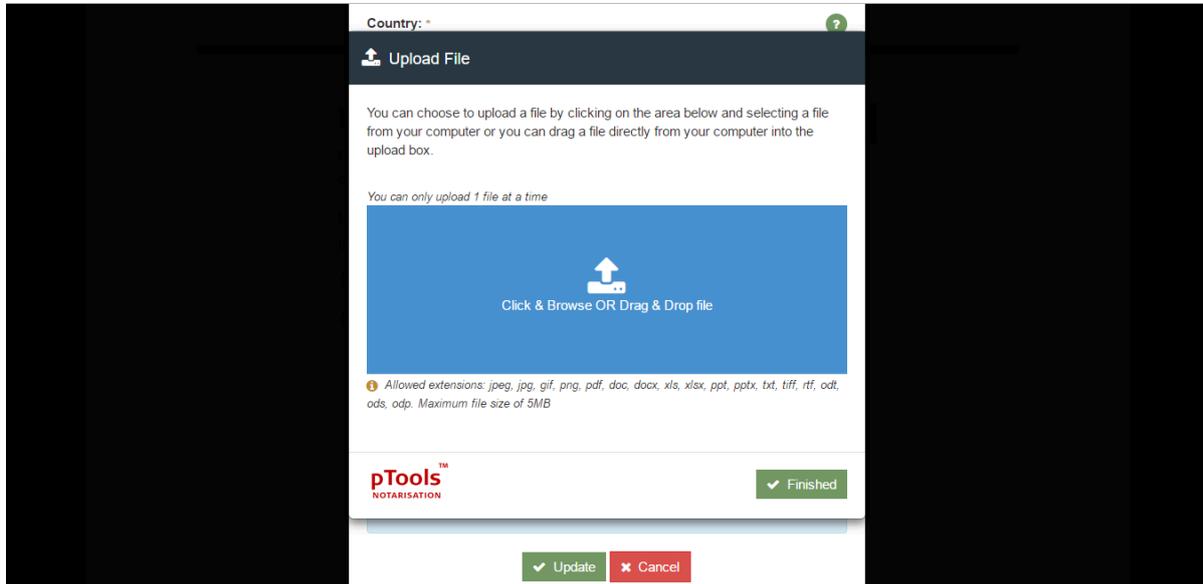
- Prospectus
- Articles of Memorandum
- Offering Documents
- Article of Association/Incorporation
- Trust Agreement
- Prospectus/Fund Offering Documents
- **Bulk upload**

Click the + sign to the right of each respective document to upload and have it notarised.

Continue to sub-step 60, Document upload (see page 12).

67. Document upload

Figure 5.10



The pTools Notarisation Upload File window will appear.

You may choose to upload by clicking on the blue upload box and selecting a file from your computer or by dragging it directly from your computer into the blue upload box.

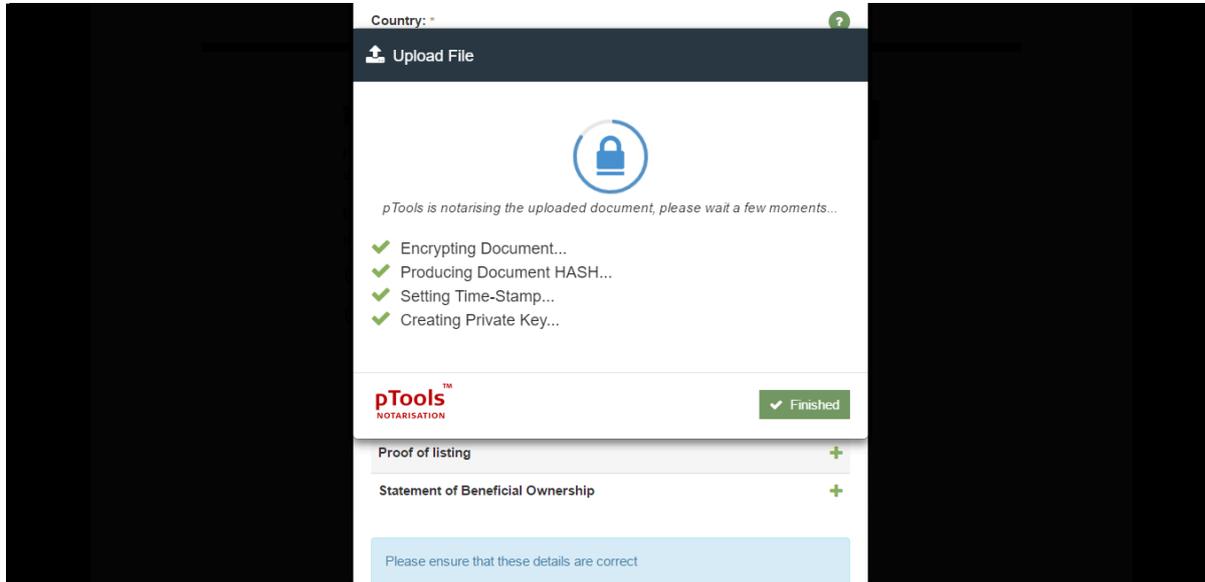
You can only upload one file at a time.

Compatible file extensions: jpeg, jpg, gif, png, pdf, doc, docx, xls, xlsx, ppt, pptx, txt, tiff, rtf, odt, ods, odp.

Maximum file size: 5MB.

68. Secure encryption

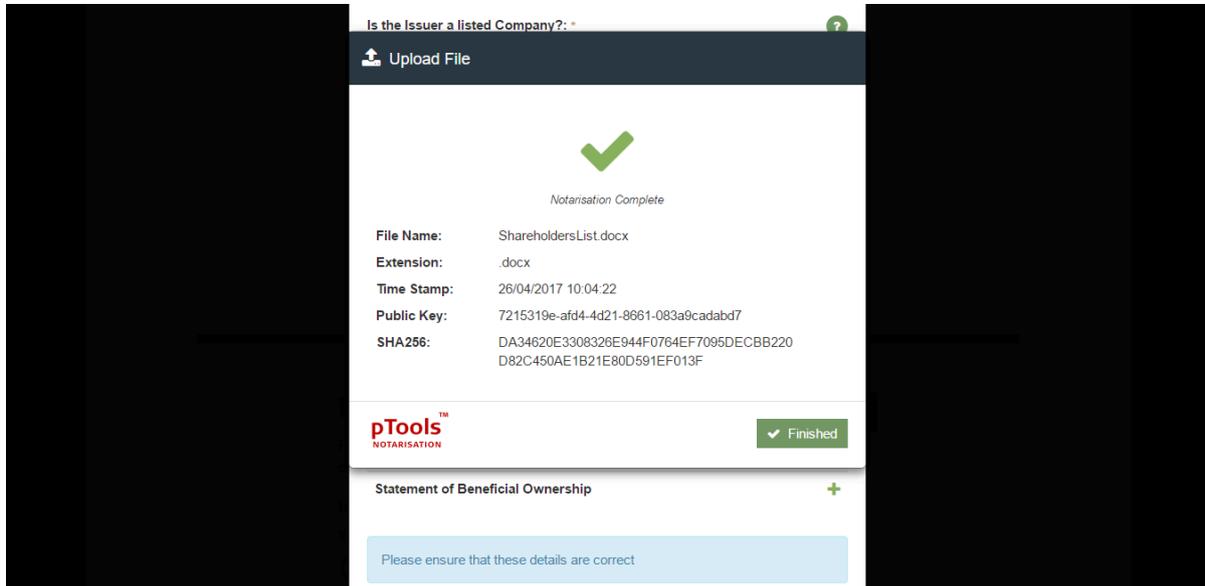
Figure 5.11



pTools Notarisation tool will now encrypt the document, produce a document HASH, set a Time Stamp and creates a Private Key to ensure the highest levels of security.

69. pTools notarisation

Figure 5.12



The pTools Notarisation tool will notify you once the Notarisation is complete.

It includes the file name, the extension type, the Time Stamp, the Public Key and the HASH.

Figure 5.13 – Overview; Uploaded Documents

Upload Supporting Documents *

Please ensure that you upload documentation to the correct link and select if Draft or Final version.

Prospectus

 Prospectus.docx
SHA256 HASH: 20BDE102858476379DF7525D4A0CF38610B1E84CACF2262624A7CC1F7C8291AC
Public Key: 4b5f76ab-f1da-4d27-a713-bb14b9eccc50 

Draft
 Final

Articles of Memorandum

 ArticlesofMemorandum.docx
SHA256 HASH: 42C3F68CD34D8F4D89584C800CF6C713CD40E10BC8C7E809F175D6B17830DB0D
Public Key: e1a67f47-70d8-442a-aa5b-4f626403605d 

Draft
 Final

Offering Documents

 OfferingDocuments.docx
SHA256 HASH: 3E45B9AE14DF1CDC132C43CE048B37AC3A9642566D995321B3B3BD64FD3D2B
Public Key: 334ea2a9-4aa9-4742-a9eb-b5ad10feecb7 

Draft
 Final

Articles of Association/Incorporation

 ArticlesofAssociation.docx
SHA256 HASH: 1E3BDD24EB5B2E0928978E6E86B1A39E3C3FDC457ECC7C5DEB17E91F2E9F63C
Public Key: 10545109-850d-4c26-84d5-115797c41de5 

Draft
 Final

Trust Agreement

 TrustAgreement.docx
SHA256 HASH: B01D01CEEC5A3B838BCE1456AAEAF5A986D9FA42892D106C57F5E4D4CD29283B
Public Key: 1faa710-decb-4110-b70a-1086889d589d 

Draft
 Final

Prospectus/Fund Offering Documents

 ProspectusFundOfferingDocuments.docx
SHA256 HASH: 69D84F0993C3FCFAA3CC36536EDB8574DCFDE00C0ABBEDDE38A9B1DFCF02CF8F
Public Key: 05a9b20f-5aae-4392-9c34-cc53313a8267 

Draft
 Final

Bulk Upload Form

 Bulk Upload.xlsx
SHA256 HASH: 1200369ADA1DAF5A8025C07AET37E18E0D2AABA87B0A9A4A6CA23F9BAF211AFE
Public Key: 827adc68-35f4-4798-9b66-336704c9c704 

Draft
 Final



70. Upload intermediaries' details

Figure 5.14

Intermediaries

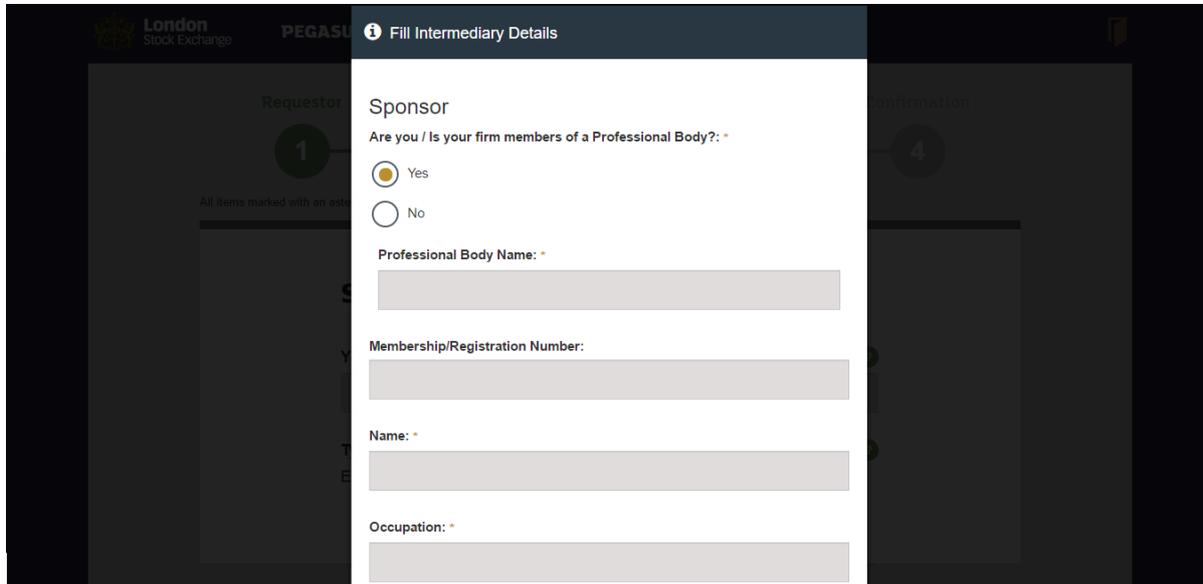
Details of professional intermediaries involved with this Issue.

Name	Actions
Sponsor	+
Lead Manager	+
Legal Counsel	+
Auditor	+
Nominated Advisor	+
Listing Agent	+
Other	+

Click the + sign to the right of each respective professional intermediary to begin uploading their details.

71. Intermediary details upload

Figure 5.15



The screenshot shows a web application interface for 'Fill Intermediary Details'. The header includes 'London Stock Exchange' and 'PEGASUS'. The main content area is titled 'Sponsor' and contains the following fields:

- Are you / Is your firm members of a Professional Body?: ***
 - Yes
 - No
- Professional Body Name: *** (Text input field)
- Membership/Registration Number:** (Text input field)
- Name: *** (Text input field)
- Occupation: *** (Text input field)

If the intermediary is a member of a professional body, please click the “Yes” radio button. If not, click “No”.

If you clicked “Yes”, enter the professional body’s name and the intermediary’s membership/registration number in the fields provided.

Enter their name.

Enter their occupation.

72. Intermediary details upload (continued)

Figure 5.16

The screenshot shows a web interface for the London Stock Exchange PEGASUS application. On the left, there is a 'Requestor' section with a list of items, one of which is marked with a '1' in a circle. The main part of the form contains several input fields for entering intermediary details:

- Professional Firm Name: *
- Address Line 1: *
- Address Line 2:
- Address Line 3:
- City/Town: *
- Postal Code: *

On the right side of the form, there is a '4' in a circle, and the email address 'pavel.horacek@ptools.com' is visible at the top right.

Enter their professional firm's name.

Enter their address.

Click "Update".

Figure 5.14



A pop-up confirmation, "Intermediary Added", will appear.

Repeat the process as many times as necessary to add other intermediaries.

73. Generating CFI codes

Figure 5.18

Classification of Financial Instruments (CFI – ISO 10962) Generation*

CFI Code - 2001 Standard
[] [] [] [] [] [] [] [] [] []

[Generate CFI Code](#)

CFI Code - 2015 Standard
[] [] [] [] [] [] [] [] [] []

[Generate CFI Code](#)

[Back](#) [Next](#)

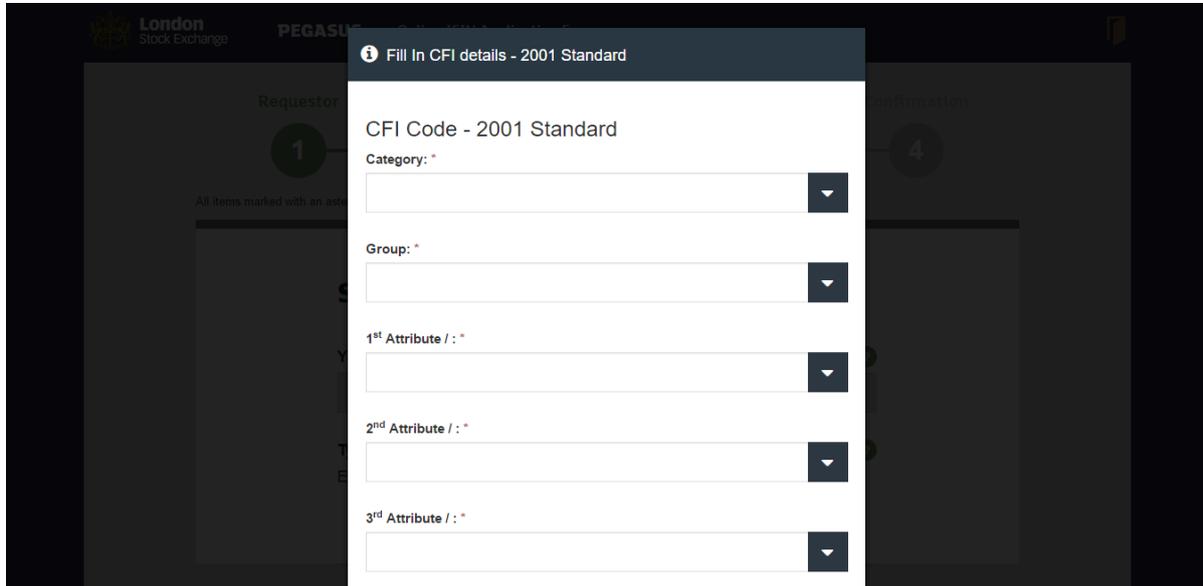
[PRIVACY AND COOKIE POLICY](#) [DISCLAIMER](#) [ACCESSIBILITY](#)

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Click on the first orange button labelled “Generate CFI Code”.

74. Generating CFI codes (continued)

Figure 5.19



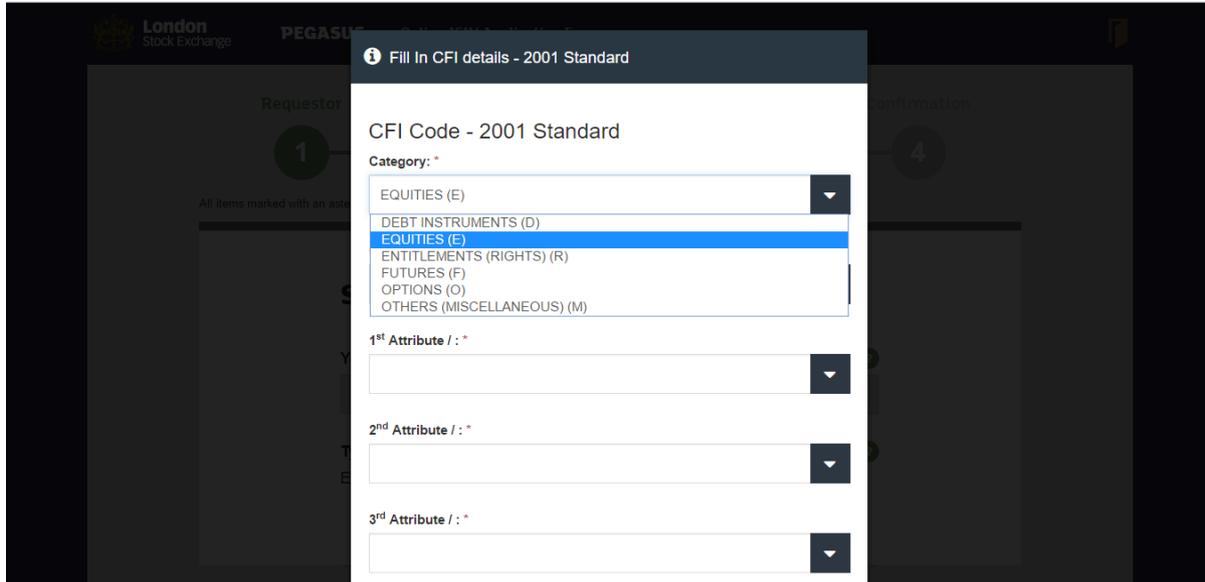
The screenshot shows a modal dialog box titled "Fill In CFI details - 2001 Standard" overlaid on a dark background. The dialog box contains the following fields:

- CFI Code - 2001 Standard**
- Category: *** (dropdown menu)
- Group: *** (dropdown menu)
- 1st Attribute / : *** (dropdown menu)
- 2nd Attribute / : *** (dropdown menu)
- 3rd Attribute / : *** (dropdown menu)

The screen to generate the first CFI code will appear, as in Figure 5.19 above.

75. Generating CFI codes (continued)

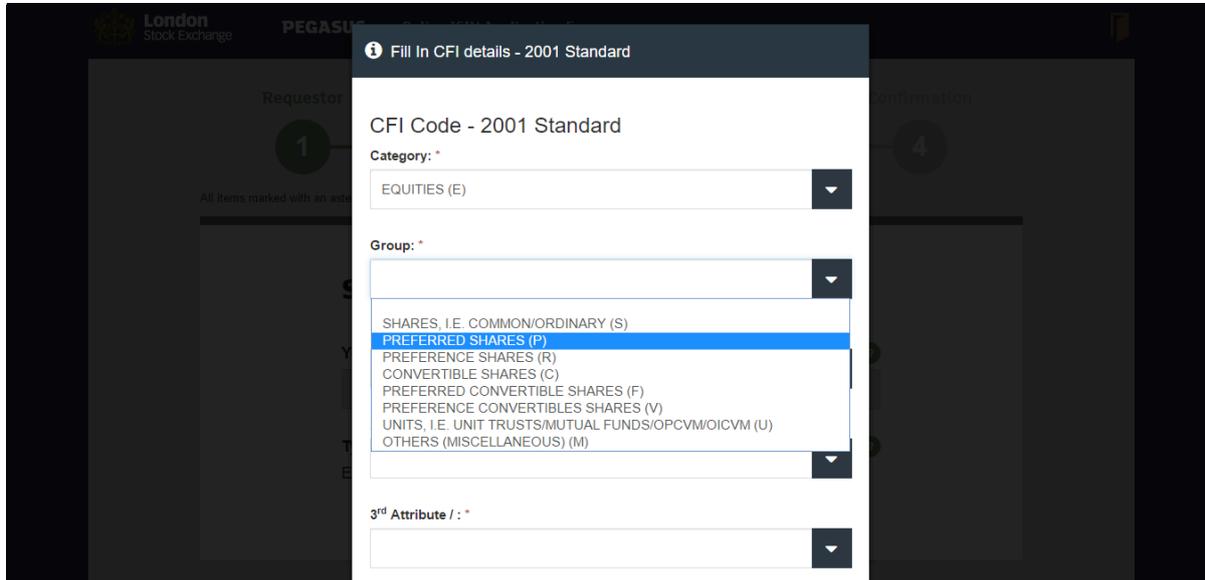
Figure 5.20



Select the appropriate category from the drop-down menu.

76. Generating CFI codes (continued)

Figure 5.21



Select the appropriate group from the drop-down menu.

77. Generating CFI codes (continued)

Figure 5.22

London
Stock Exchange

PEGASUS

Fill In CFI details - 2001 Standard

CFI Code - 2001 Standard

Category: *

EQUITIES (E)

Group: *

PREFERRED SHARES (P)

1st Attribute / Voting right: *

VOTING (V)

NON-VOTING (N)

RESTRICTED VOTING (R)

ENHANCED VOTING (E)

3rd Attribute / Income: *

Select the appropriate first attribute: voting right from the drop-down menu.

78. Generating CFI codes (continued)

Figure 5.23

The screenshot shows a web application interface for generating CFI codes. The main form is centered and has a white background. It contains several dropdown menus and a text input field. The first dropdown menu is labeled 'Group: *' and has 'PREFERRED SHARES (P)' selected. The second dropdown menu is labeled '1st Attribute / Voting right: *' and has 'VOTING (V)' selected. The third dropdown menu is labeled '2nd Attribute / Redemption: *' and has a list of options: 'REDEEMABLE (R)', 'EXTENDIBLE (E)', and 'REDEEMABLE/EXTENDIBLE (T)'. The 'REDEEMABLE (R)' option is highlighted in blue. The fourth dropdown menu is labeled '4th Attribute / Form: *' and is currently empty. Below the dropdown menus is a 'CFI 2001 code' section with a grid of input boxes. The first three boxes contain the letters 'E', 'P', and 'V', and the remaining three boxes are empty. At the bottom of the form are two buttons: a green 'Submit' button and a red 'Cancel' button. The background of the application is dark grey with some text and icons visible but mostly obscured by the white form.

Select the appropriate second attribute: redemption from the drop-down menu.

79. Generating CFI codes (continued)

Figure 5.1

The screenshot shows a web application interface for generating CFI codes. It features three dropdown menus for selecting attributes. The first attribute is 'VOTING (V)', the second is 'REDEEMABLE (R)', and the third attribute dropdown is open, displaying a list of options including 'FIXED RATE INCOME (F)', 'CUMULATIVE, FIXED RATE INCOME (C)', 'PARTICIPATING INCOME (P)', 'CUMULATIVE, PARTICIPATING INCOME (Q)', 'ADJUSTABLE RATE INCOME (A)', and 'NORMAL RATE INCOME (N)'. Below the dropdown is a field for the CFI 2001 code, which currently contains the characters 'E P V R'. At the bottom of the form are 'Submit' and 'Cancel' buttons.

Select the third attribute: income from the drop-down menu.

80. Generating CFI codes (continued)

Figure 5.25

The screenshot shows a central white form overlaying a dark background. The form contains four sections, each with a label and a drop-down menu:

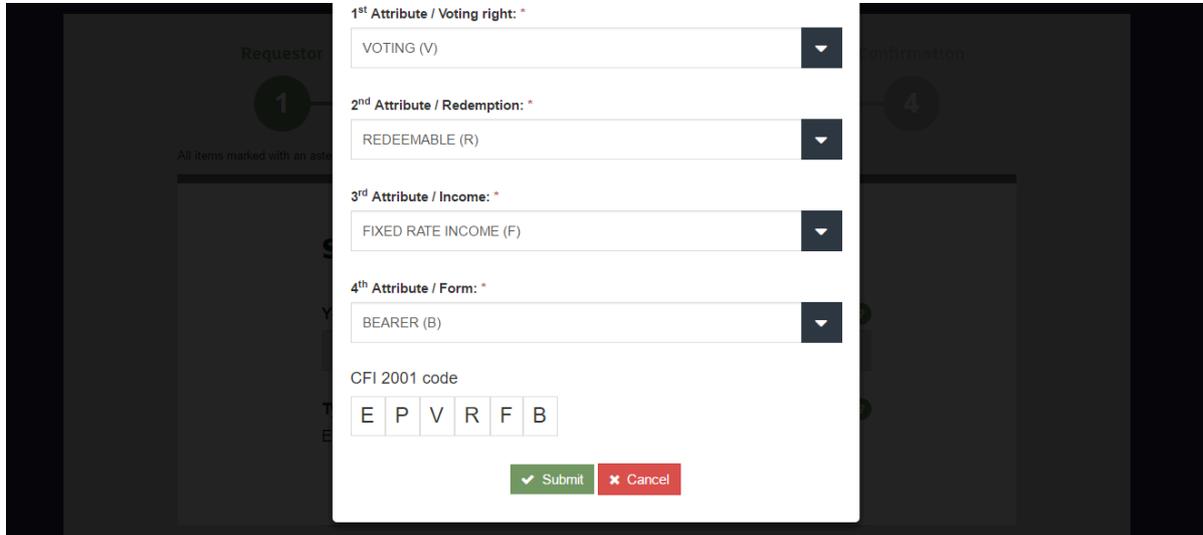
- 1st Attribute / Voting right: *** with a menu showing "VOTING (V)".
- 2nd Attribute / Redemption: *** with a menu showing "REDEEMABLE (R)".
- 3rd Attribute / Income: *** with a menu showing "FIXED RATE INCOME (F)".
- 4th Attribute / Form: *** with a menu showing a list of options: "BEARER (B)", "REGISTERED (R)", "BEARER/REGISTERED (N)", "BEARER DEPOSITORY RECEIPT (Z)", and "REGISTERED DEPOSITORY RECEIPT (E.G. ADR) (A)". The "BEARER (B)" option is highlighted in blue.

At the bottom of the form are two buttons: a green "Submit" button with a checkmark icon and a red "Cancel" button with an 'x' icon.

Select the fourth attribute: form from the drop-down menu.

81. Generating CFI codes (continued)

Figure 5.26



Requestor

1

All items marked with an asterisk (*) are mandatory.

2nd Attribute / Redemption: *

3rd Attribute / Income: *

4th Attribute / Form: *

CFI 2001 code

E P V R F B

Submit Cancel

Note the CFI 2001 Code that has been generated.

Click "Submit".

82. Generating CFI codes (continued)

Figure 5.27

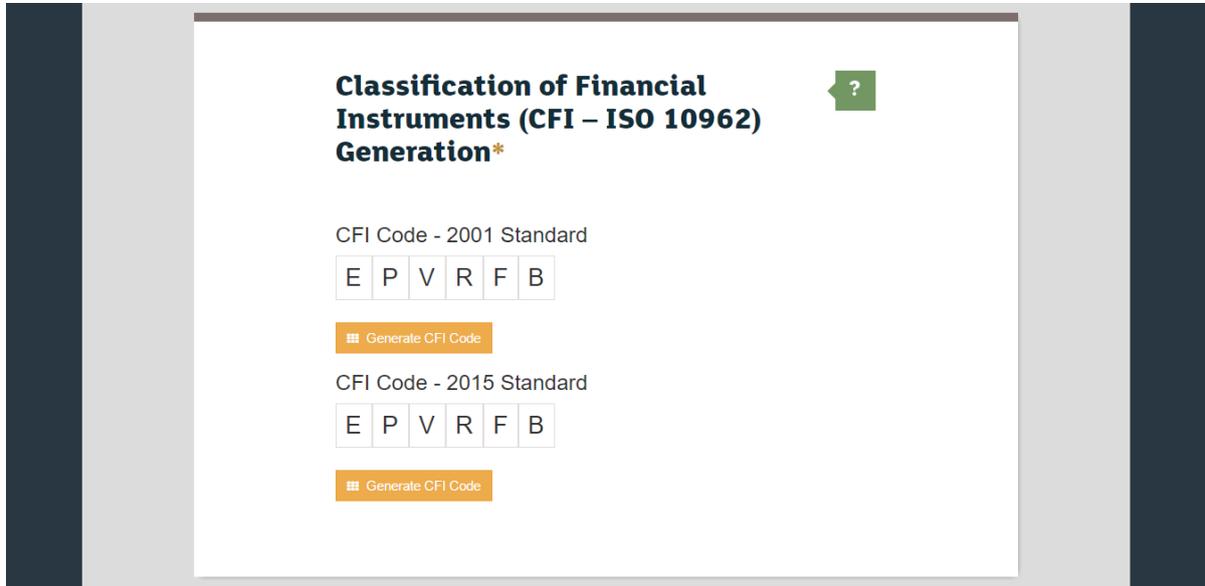


Note that the first CFI code has been populated as demonstrated in Figure 5.27 above.

Click the second orange button labelled “Generate CFI Code” and repeat the process outlined from sub-steps **73** (Figure 5.18 on page 20) to **81** (Figure 5.26 on page 28) as many times as necessary to generate all your CFI codes.

83. Once CFI codes have been generated

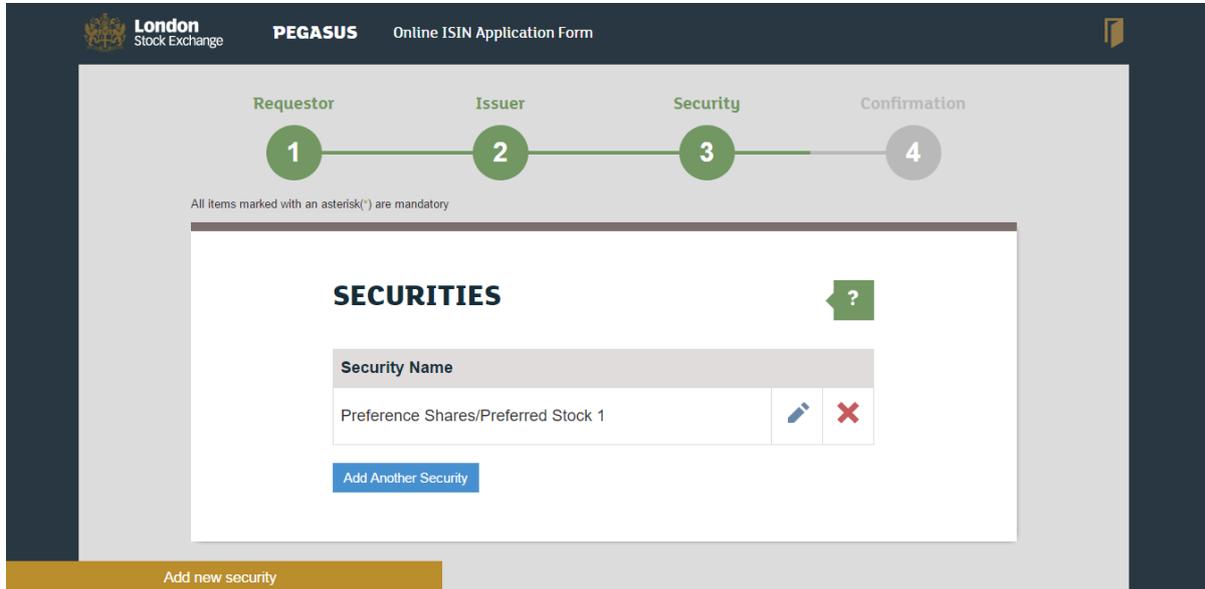
Figure 5.28



Your CFI codes have now been generated.

84. Add new security

Figure 5.29



Up to five securities can be included in the submission.

Repeat Step 3 up to four more times to add up to four additional securities.

Click the blue button labelled "Add Another Security" to add additional securities to your application.

Securities that will be included in the submission are listed under the progress tracker as illustrated in Figure 5.29 above.

85. Terms & conditions

Figure 5.30

London Stock Exchange PEGASUS Online ISIN Application Form

Requestor Issuer Security Confirmation

1 2 3 4

All items marked with an asterisk(*) are mandatory

SECURITIES

Security Name		
Preference Shares/Preferred Stock 1		
Preference Shares/Preferred Stock 2		

[Add Another Security](#)

Terms & Conditions *

London Stock Exchange Plc ("LSE") acting in its capacity as the National Numbering Agency ("NNA") for the United Kingdom and a Full member of the Association of National Numbering Agencies ("ANNA") is the sole issuer of Great Britain (GB), Jersey (JE), Guernsey (GG) & the Isle of Man (IM) International Securities Identification Numbers (ISINs) pursuant to ISO 6166.

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LSE does not guarantee the accuracy, adequateness or completeness of any data associated with the ISIN and shall not be liable or responsible for any errors or omissions or for the results obtained from the use of any ISIN. By submitting a request for an ISIN, the applicant: (a) warrants that it has the legal authority to request an identifier on behalf of the issuer of the security that is the subject of the ISIN; (b) warrants that all information supplied shall be true and correct in all material respects; and (c) acknowledges and agrees to this disclaimer.

I accept the Terms & Conditions

[Back](#) [Complete ISIN Submission](#)

PRIVACY AND COOKIE POLICY | DISCLAIMER | ACCESSIBILITY

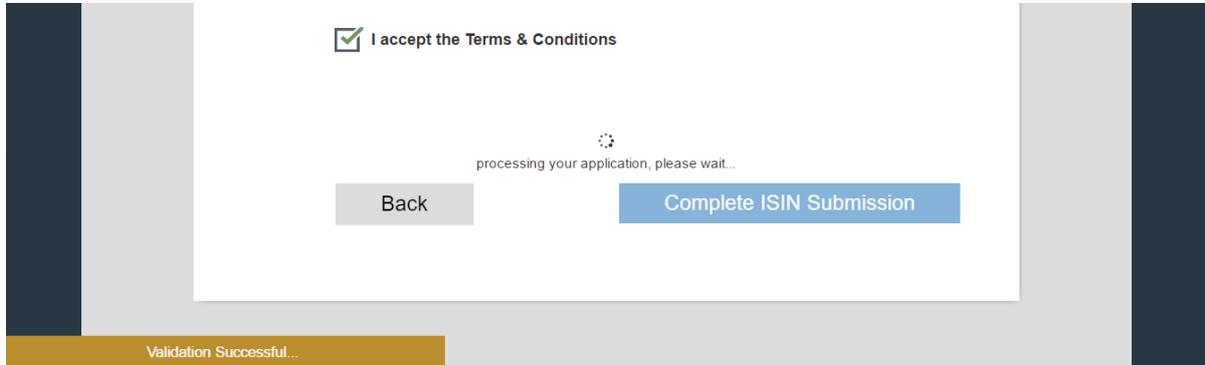
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Tick the box to accept the Terms & Conditions.

Click on the green button labelled "Complete ISIN Submission" to submit the application.

86. ISIN application submission

Figure 5.31

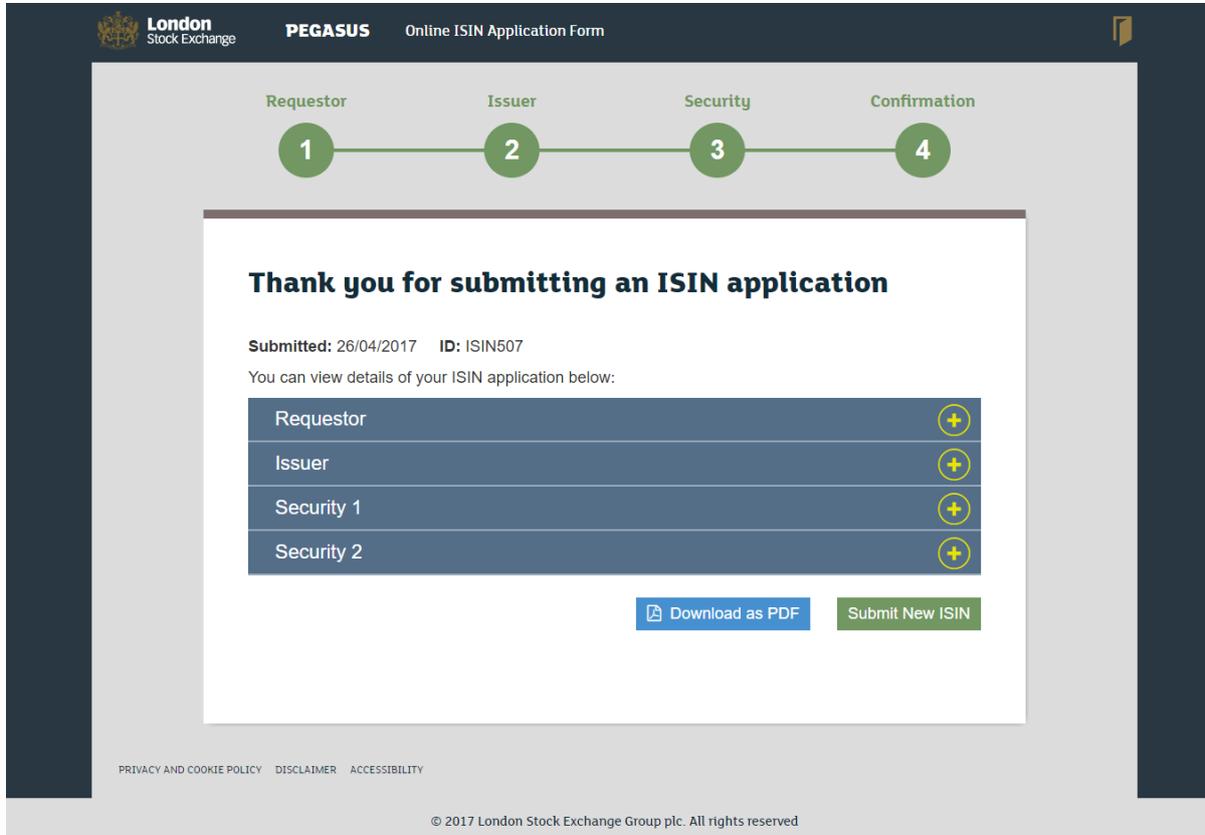


A processing wheel will appear to indicate that the ISIN submission has been made.

A confirmation pop-up, "Validation Successful", will appear temporarily to indicate that your submission has been processed successfully.

87. Confirmation page

Figure 5.32



You will be directed to a new page, thanking you for submitting an ISIN application.

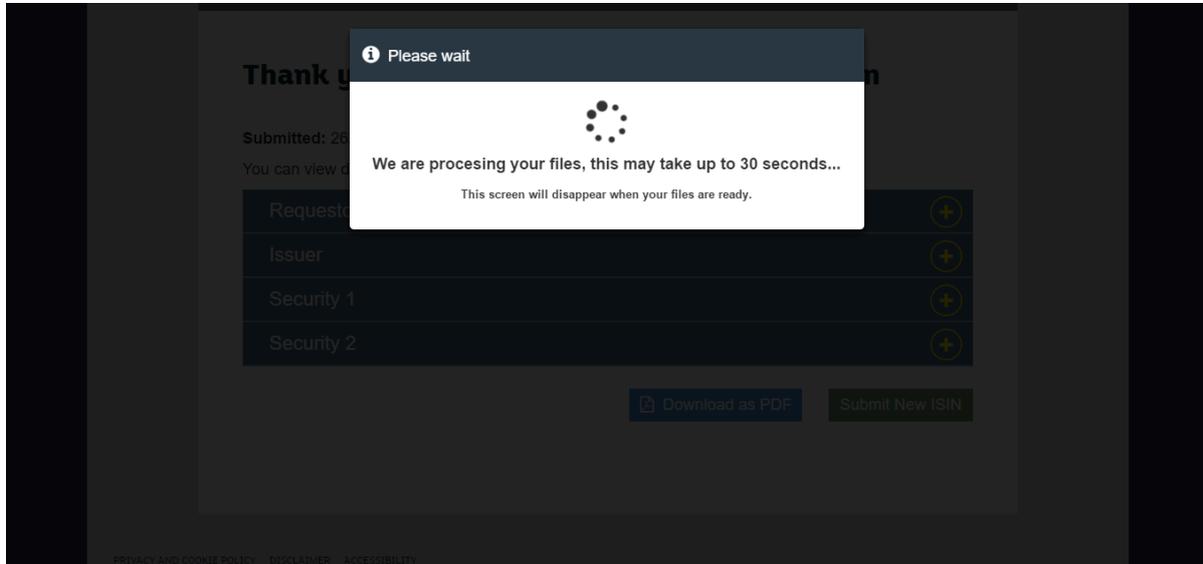
The Progress Tracker is complete.

Click the yellow + sign on the dark blue buttons, to expand the corresponding headings and review in more detail.

In order to download the ISIN application as a PDF, click the blue button labelled "Download as PDF".

88. PDF download

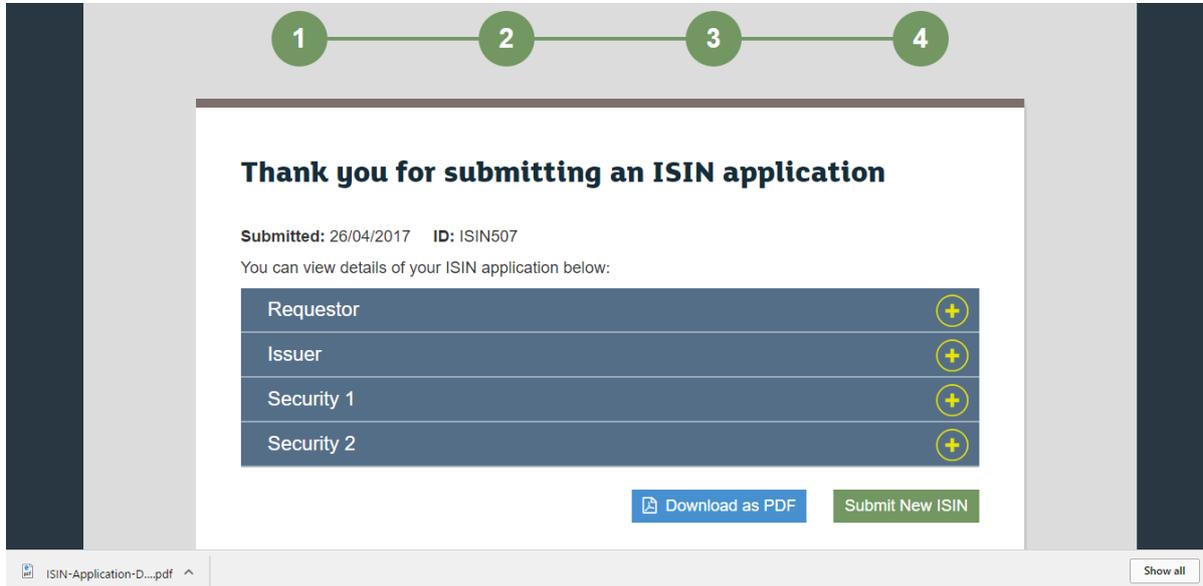
Figure 5.33



Once you've clicked "Download as PDF", you'll see a loading screen as illustrated in Figure 5.33 above.

89. PDF download (continued)

Figure 5.34



You can now access the PDF of the ISIN application in the bottom left-hand corner of the screen, as illustrated in Figure 5.34 above. It can also be accessed in your downloads.

Keep this file for your records.

Congratulations – your ISIN application is now complete.



LSEG