

LSEG Workspace | Teams

Administrators Installation and Configuration Guide

Contents

Introduction	2
Other information sources	2
Pre-requisites	3
Tenant-level configuration pre-requisites	3
Deploying LSEG Workspace in Teams	4
Restricting / enabling the app to individual users.....	4
Granting permissions.....	6
Providing Teams admin consent for all users.....	6
Federating with external domains for Open Directory	7
Enabling external access for specific users	7
Adding a new policy.....	8
Adding users to a previously created policy	8
Support	9
Appendix A: Required permissions	10

Introduction

This document outlines how customer administrators enable users in their organization to access LSEG Workspace in Microsoft Teams.

To use LSEG Workspace in Microsoft Teams, users must have a valid LSEG Workspace license. For more information about Workspace licenses, see the [LSEG Workspace Service Description](#).

Other information sources

To:

- Access other LSEG Workspace technical content, see the [Workspace technical documentation site](#).
- Request product assistance or help regarding Workspace licenses, contact [Support](#).
- Provide feedback on Workspace technical content, contact DocFeedback@lsegu.com.

Pre-requisites

The following prerequisites apply for organizations who want to run the LSEG Workspace in Microsoft Teams app:

- Users must have:
 - An LSEG Workspace account mapped to the user's Microsoft Entra account. Mapping can be performed by the administrator (using SCIM) or by users through the app
 - An LSEG Messenger license
 - MSFT 365 licences
- The customer's administrator requires:
 - Access to the Teams Admin Center
 - Workspace access and an administrator role to access Workspace admin tools (if the customer administrator establishes SCIM connectivity in the Teams administrator role)

Tenant-level configuration pre-requisites

For instructions about how to register the Data Provider Entra app in the tenant and establish SCIM connectivity, click [here](#).

Deploying LSEG Workspace in Teams

This section provides information about the application, as well as instructions on how to deploy, and how to enable or restrict the app to individual users.

To discover and download the application from the Microsoft Teams App Store:

1. Sign into the [Microsoft Teams admin center](#) with your administrator credentials.
2. Go to **Teams apps > Manage apps**.
3. Using the search facility 1, search for LSEG.

Manage apps

Control which apps are available to install for people in your organization by allowing and blocking apps. You can also upload, approve, and publish custom apps made specifically for your organization to the app store. After managing apps on this page, use an app setup policy to pre-install apps for your users. [Learn more about managing apps.](#)

Actions ▾

Apps to consider allowing

54 Microsoft 365 Certified ⓘ 1,336 Publisher attested ⓘ

Pending approval

0 Submitted custom apps 0 Updated custom apps

Featured app

Asana

Ensure smooth project execution with this publisher-attested app, connecting conversations to action items effortlessly.

App details

1 **LSEG**

All apps **All subscriptions**

Browse by **Everything** ▾

Edit availability **Add to team** **Customize** | **2 items**

Name	Supported on ⓘ	Available to ⓘ	Certification ⓘ	App status ⓘ
WS LSEG Workspace Seamlessly connect, collaborate, and discover financial insights		Everyone	--	Unblocked

17

➤ By default, applications are available to everyone in your organization. To restrict access, follow the steps below.

Restricting / enabling the app to individual users

If the LSEG Workspace in Microsoft Teams app is not available to everyone, it can be made available to selected users within your organization by performing the following steps:

1. Go to **Teams apps > Manage apps**.
2. Select the **Users and Groups tab** 2.

Microsoft Teams admin center

Manage apps | LSEG Workspace

LSEG Workspace

LSEG

Supported on ⓘ

Version 1.0.76

Publisher attested

Available to Everyone

By using this app, you and your users agree to the [Privacy policy](#) and [Terms of use](#).

2 **About** **Users and groups** **Permissions** **Settings** **Plans and pricing** **Security and compliance**

Overview

Stay ahead with Reuters News and global markets at a glance

App details

Short name LSEG Workspace

Categories Financial management, Communication, Data visualization & BI

Supported on ⓘ

Seamlessly connect, collaborate, and discover financial insights

This powerful workflow tool, now in beta, merges the innovation of LSEG with Microsoft—all accessible using your existing LSEG Workspace and Microsoft Teams licenses.

- Discover content—Find data using Microsoft Teams search, access Top News and Open LSEG Workspace apps via integrated links...
- Tabs Add a tab for this app in a chat or channel
- Bots Chat with the app to ask questions and get info
- Messages Insert content from the app directly into messages
- Personal app Keep track of important content and info

3. Select **Edit availability** 3.

The screenshot shows the Microsoft Teams admin center with the 'Manage apps \ LSEG Workspace' page. The 'LSEG Workspace' app is listed, showing it is supported on Teams, has a version of 1.0.76, and is published by 'Everyone'. The 'Available to' section shows 'Available to everyone' is selected. A callout box labeled '3' points to the 'Edit availability' button.

4. If access needs to be limited, click **Specific users or groups** 4. Otherwise, select **Everyone** 5.

The screenshot shows the 'Edit availability' modal. It has three options: 'Everyone' (selected), 'Specific users or groups' (unchecked), and 'No one' (unchecked). A callout box labeled '5' points to the 'Everyone' option.

5. If you have selected **Specific users or groups**, in the **Search for users or groups** 6 field, type the names of the users for whom you want to make the app available.

These may be entered as:

- Display names
- Usernames
- Email addresses

6. Click **Apply**.

➤ If you want your users to see the application by default in Teams, you can pre-install the application for end users by using an app setup policy. For more information, refer to <https://learn.microsoft.com/en-us/microsoftteams/teams-app-setup-policies>.

The screenshot shows the 'Search for users or groups' field with a placeholder 'Search by display name, email or username'. A callout box labeled '6' points to the search input field.

Granting permissions

For the LSEG Workspace in Teams app to function correctly, the appropriate permissions must be granted.

For a list of these permissions, see [Appendix A: Required permissions](#).

Providing Teams admin consent for all users

To provide Teams admin consent:

1. Go to **Teams apps > Manage apps**.
2. In the search facility, search for LSEG.
3. Select the **LSEG Workspace** application.
4. Click the **Permissions** tab **1**.

A yellow banner **2** is displayed, stating **Review and grant admin consent for the permissions required to use this app**.

5. Select **Grant admin consent** **3**, shown at the end of the yellow banner.

The screenshot shows the Microsoft Teams admin center with the 'Manage apps \ LSEG Workspace' page. The 'LSEG Workspace' app by 'LSEG' is listed, showing it is 'Supported' and 'Available to Everyone'. The 'Permissions' tab is selected. A yellow banner at the bottom of the page, marked with a circled '2', says 'Review and grant admin consent for the permissions required to use this app.' To the right of the banner is a 'Grant admin consent' button, marked with a circled '3'. Below the banner, the 'Required permissions' section is expanded, showing 'Delegated permissions' with several listed items, each with a description. The 'Accept' button is highlighted with a circled '1'.

A dialog box appears requesting permissions to be accepted.

The dialog box is titled 'Permissions requested' and shows the 'LSEG Workspace' app by 'London Stock Exchange Group plc'. It lists the permissions the app would like to use, including 'Create chats', 'Read names and members of user chat threads', 'Send user chat messages', 'Sign users in', 'Manage installed Teams apps in chats', and 'Read all users' basic profiles'. It also includes a note about accepting permissions and a link to 'Show details'. At the bottom are 'Cancel' and 'Accept' buttons, with the 'Accept' button highlighted with a circled '4'.

6. Click **Accept** **4**.

Federating with external domains for Open Directory

To federate with external domains:

1. Sign into the [Microsoft Teams admin center](#) with your administrator credentials.
2. Go to **Users > External access** ①.

To use Open Directory, your users must be able to communicate with people in external organizations.

To enable this:

3. Choose **Allow all** or **Allow Specific external domains** ②.

If you choose **Allow specific external domains**, you also need to specify the Open Directory member domains.

External access

Organization settings Policies

Your users can add apps when they host meetings or chats with people outside your organization. They can also use apps shared by external users when they join meetings or chats hosted externally. The data policies of the hosting user's organization, as well as the data sharing practices of any third-party apps shared by that user's organization, are applied. [Learn more about use of apps by people outside your organization](#)

Teams and Skype for Business users in external organizations Manage which outside organizations are trusted for communication or not by allowing or blocking domains.

People in my organization can communicate with unmanaged Teams accounts

People in my organization can communicate with accounts in trial Teams tenant

Block specific users from communicating with people in my organization

People in my organization can communicate with users who are using custom applications built with Azure Communication Services

Allow all external domains ②

On

External users with Teams accounts not managed by an organization can contact users in my organization.

On

On

Add users to the blocked list. **Block a user**

Off

Enabling external access for specific users

To enable external access and assign users to the new external access policy:

1. Select **Global (Org-wide default)** ①.

2. Enable Teams and Skype for Business users in external organizations.

➤ If you cannot enable this Org-wide, create a policy.

3. Assign the new policy to the relevant users or groups.

4. Navigate to **External access** and click **Add**.

External access

Organization settings Policies

External access policies let you specify which users in your organization can chat or meet with external users. Use the Global (Org-wide default) policy or create custom user policies to grant access to specific features. [Learn more about managing external access](#)

External access policies summary

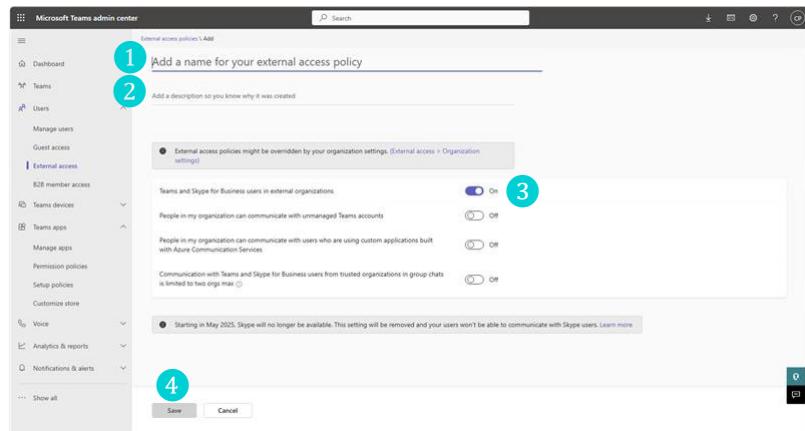
4 Default policies 1 Custom policy

Name	Description	Assigned to users	Custom policy
Global (Org-wide default) ①	Default policy for users who aren't assigned to a poli...	No	
NoFederationAndPIC		View users	No

Adding a new policy

To add a new policy:

1. Add a title **1**.
2. Add a description **2**.
3. Ensure **Teams and Skype for Business users in external organization** **3** is enabled.
4. Click **Save** **4**.
5. Contact LSEG Support to enable LSEG Open Directory functionality within the WS Teams app to facilitate discovery.



Adding users to a previously created policy

To add users to a policy:

1. Select **External access** menu item **1** and open the **Policies** panel **2**.
2. Select the policy **3** that was created in the [Adding a new policy](#) section, above.
3. Click **Assign users** **4**.

Name	Description	Assigned to users	Custom policy
Global (Org-wide default)	Default policy for users who aren't assigned to a policy	No	No
LSEG Open Directory	View users	Yes	No
NoFederationAndPIC	View users	No	No
FederationAndPICDefault	View users	No	No
FederationOnly	View users	No	No
Bi-lateral Chat	Bi-lateral Chat Test	View users	Yes

4. Using the **Manage users** side panel, enter the LSEG Workspace in Microsoft Teams users **5** you want to permission for external access.

Alternatively, Teams administrators can use PowerShell to specify external access for user groups. For instructions on how to do this, [click here](#).

Manage users

LSEG Open Directory

You can assign policies to users.

Search by display or username

To add users, search by their display or username.

Support

If you need support during any stage of the installation process, during the preview phase you can contact us here:
WSTEAMSonboarding@lsegu.com.

Appendix A: Required permissions

The following table describes the permissions that should be granted to enable seamless collaboration and personalized user experiences within the LSEG Workspace app:

Permission	Description
Chat.Create	Used to create a new one-to-one or group chat when a user shares content via the 'Share via Teams' feature. It ensures the message is sent to the right recipient, even if no prior chat exists.
Chat.Read.Basic	Retrieves a list of recent chats the user has participated in. This helps the system suggest relevant recipients when the user is choosing someone to share with.
ChatMessage.Send	Allows the app to send a message on behalf of the user in the selected chat. This is needed to deliver the shared content (for example, a link or message) to the recipient.
openid	Required for Entra authentication.
TeamsAppInstallation.ReadWriteAndConsentForChat	Allows the app to install itself and its bot into a chat before sending a message. It ensures the app is properly set up to deliver the shared content.
User.ReadBasic.All	Used to obtain the image of other users via the graph endpoint.

➤ These permissions apply to onboarded users only.

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