

LSEG Workspace | Teams

Administrator's Installation and Configuration Guide



LSEG DATA &
ANALYTICS

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Introduction

This document outlines the privileges system administrators require to deploy, configure, and maintain the **LSEG Workspace | Teams** app for the organization. It also details how administrators enable users in their organization to access **LSEG Workspace | Teams**.

To use **LSEG Workspace | Teams**, users must have a valid LSEG Workspace license. The content available in **LSEG Workspace | Teams** will be subject to the data that is provided under the terms of your Workspace license.

The [LSEG Workspace Service Description](#) provides additional information regarding Workspace licenses.

Preview version disclaimer

This product is currently in preview. It contains features that are not yet complete, but are made available on a 'preview' basis so customers can obtain early access and provide us with feedback.

Preview features:

- Are not supported by Microsoft Support
- May have limited or restricted functionality
- Are not meant for production use
- May be available only in selected geographic areas

LSEG, as the data provider for the preview, does not guarantee that any information contained in this document is and will remain accurate or that use of the information will ensure correct and faultless operation of the relevant service or equipment.

Neither LSEG nor its agents and employees accept any liability for any loss or damage resulting from reliance on the information contained in this document.

Further information

To:

- Access other LSEG Workspace technical content, see the [Workspace technical documentation site](#).
- Request product assistance, contact [Support](#).
- Provide feedback on Workspace technical content, contact DocFeedback@lseg.com.

Pre-requisites

General pre-requisites

The following prerequisites apply for organizations who want to run the **LSEG Workspace | Teams** app:

- Users must have:
 - An LSEG Workspace account, and the Workspace User ID must be the same as the Microsoft Entra Email / Entra Principal Name
 - An LSEG Messenger license
- The customer’s administrator requires:
 - Workspace access and an administrator role to access Workspace admin tools
 - Azure access and an administrator role

Tenant-level configuration pre-requisites

For instructions about how to register the Data Provider Entra app in the tenant, click [here](#).

To enable authentication from the customer tenant to LSEG, the customer tenant’s administrator must register the LSEG Service Principal in the customer tenant by following the Microsoft instructions [here](#).

Deploying LSEG Workspace | Teams

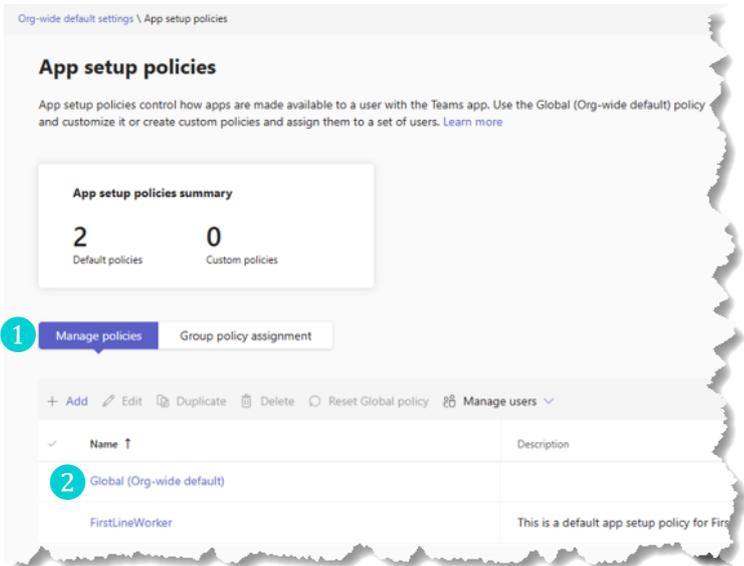
This section provides information about the application package, as well as instructions on how to deploy it, and how to enable or restrict the app to individual users.

About the application package

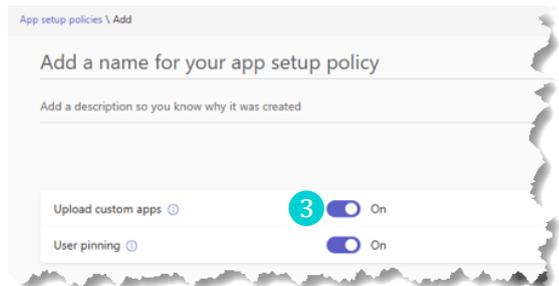
The application package includes the application manifest and the necessary icons. During the pilot phase LSEG will provide the application package as a zip file.

Enabling and uploading custom Teams apps

1. Sign into the [Microsoft Teams admin center](#) with your administrator credentials.
2. Go to **Teams apps > Setup policies > Manage policies** ① > **Global (Org-wide default)** ②.



3. Toggle **Upload custom apps** to the **On** position ③.



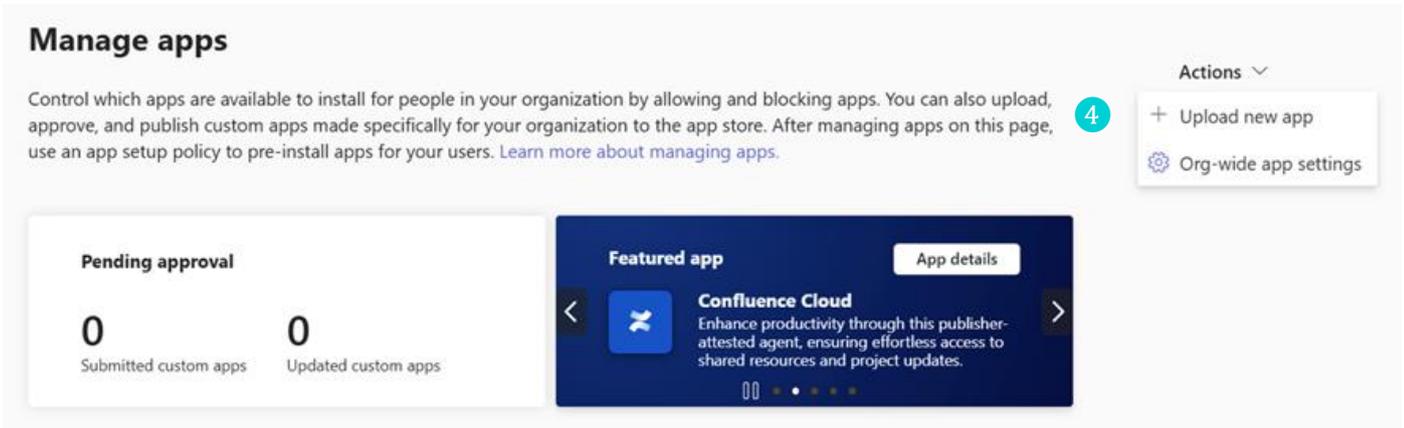
4. Click **Save**.
- ✦ It can take up to 24 hours for the uploaded custom app to be active.

For more information on these steps, go to [Enable custom Teams apps and turn on custom app uploading](#).

Deploying the application package

To deploy the application package:

1. Sign in to the [Microsoft Teams admin center](#) with your administrator credentials.
2. Go to **Teams apps** > [Manage apps](#).
3. Select **Upload new app** 4 and upload the app package for **LSEG Workspace | Teams**.



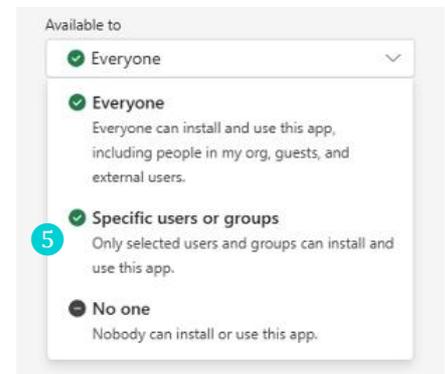
✦ It might take some time for the application to appear in the Teams Apps marketplace.

For more information on the deployment procedure, go to [Upload a custom app using Teams admin center](#).

Restricting / enabling the app to individual users

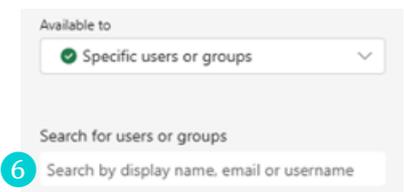
To make the **LSEG Workspace | Teams** app available to selected users within your organization:

1. Go to **Teams apps** > [Manage apps](#).
2. From the list of apps, select **LSEG Workspace Teams (preview)** and click **Edit availability**.
3. Click **Specific users or groups** 5.



4. In the **Search for the users or groups** 6 field, type the names of the users for whom you want to make the app available. These may be entered as:

- Display names
- Usernames
- Email addresses

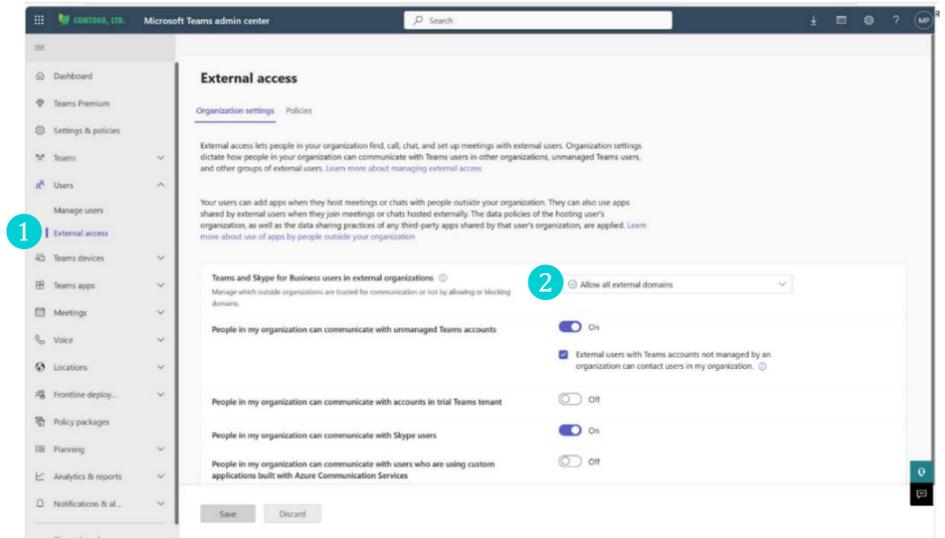


Federating with external domains

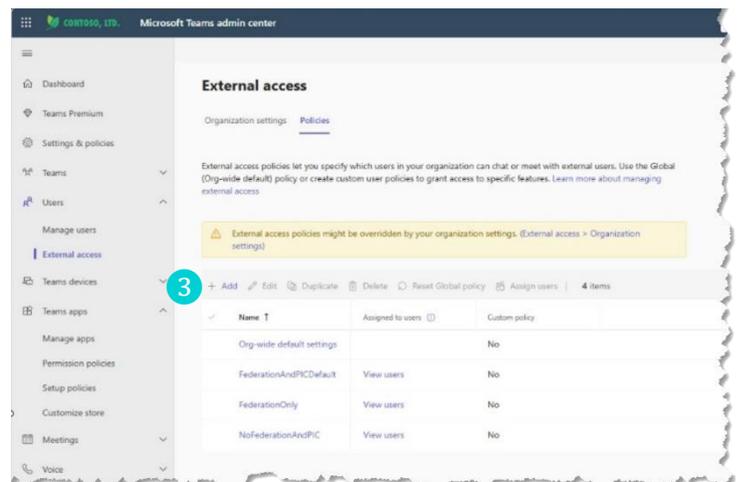
To federate with external domains:

1. Sign into the [Microsoft Teams admin center](#) with your administrator credentials.
2. Go to **Teams app > Users > External access** **1**.
3. From the **Teams and Skype for Business in external organizations** dropdown list, select **Allow only specific external domains** **2** and add external domains.

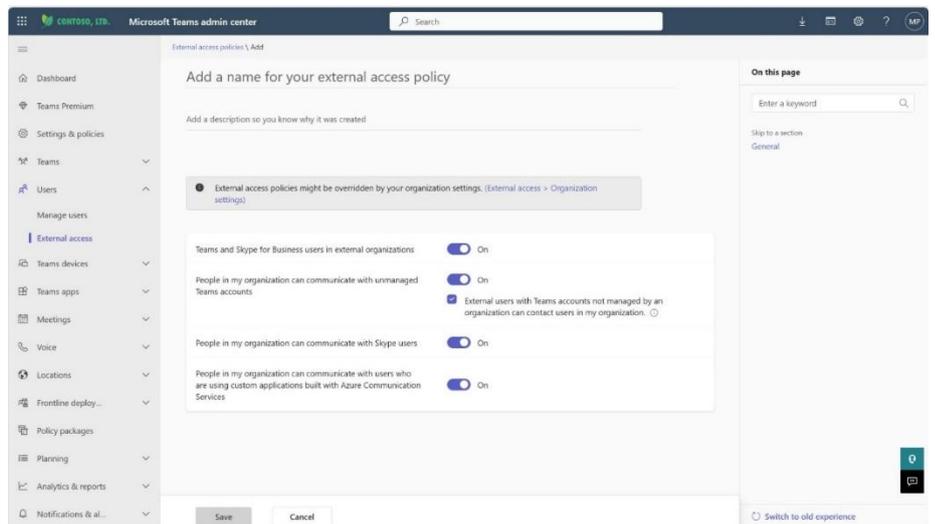
✦ The external domains that you add must also allow your domain, following these instructions, for communication between organizations to function



4. Select the **Policies** tab and click + **Add** **3**.



✦ If your company needs to restrict user access, contact [LSEG Support](#).



Support

If you need support during any stage of the installation process, during the preview phase you can contact us here: workspace-teams-support@lseg.com.

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