LSEG

Pegasus

The online ISIN application system

Step 3: Security

Step 4: Confirmation

June 2017 – Version 1.1

Disclaimer

London Stock Exchange Plc ("LSE Plc"), acting in its capacity as the National Numbering Agency ("NNA") for the United Kingdom and a full member of the Association of National Numbering Agencies ("ANNA"), is the sole issuer of Great Britain (GB), Jersey (JE), Guernsey (GG) and the Isle of Man (IM) International Securities Identification Numbers ("ISINs") pursuant to ISO 6166.

LSE Plc shall conduct appropriate due diligence on any request for an ISIN. The determination of whether a security is eligible for an ISIN and whether the requestor has supplied appropriate documentation shall be made by LSE Plc in its sole discretion and any such determination shall be final.

LSE Plc shall have no liability in connection with a determination that a security is or is not eligible for an ISIN. The allocation of an ISIN to a particular security is not intended to be and should not be construed as an endorsement of such security or an opinion as to the legal validity of such security.

LSE Plc does not guarantee the accuracy, adequateness or completeness of any data associated with the ISIN and shall not be liable or responsible for any errors or omissions or for the results obtained from the use of any ISIN.

By submitting a request for an ISIN, the applicant: (a) warrants that it has the legal authority to request an identifier on behalf of the issuer of the security that is the subject of the ISIN; (b) warrants that all information supplied shall be true and correct in all material respects; and (c) acknowledges and agrees to this disclaimer.

Contents

57. Progress tracker: Step 3: Security

Figure 5.1

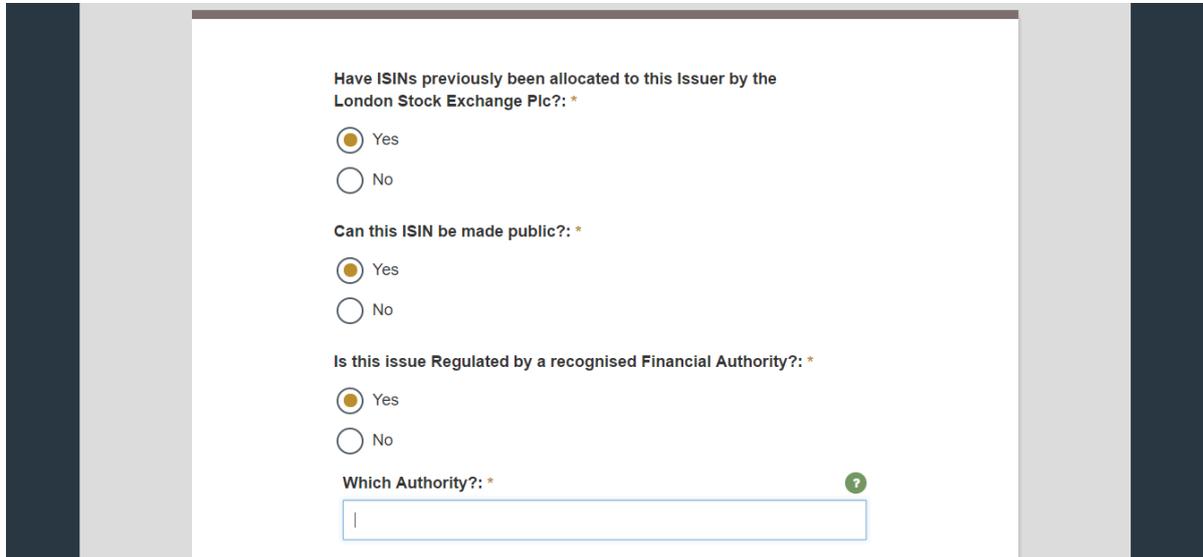Your application has now reached Step 3: Security.

58. Security details

Figure 5.2

Enter your reference in the appropriate field.

59. Security details (continued)

Figure 5.3

– If London Stock Exchange Plc. has previously allocated ISINs to the Issuer, please click the "Yes" radio button. If not, click "No".

– If the ISIN can be made public, please click the "Yes" radio button. If not, click "No".

– If this Issue is regulated by a recognised Financial Authority, please click the "Yes" radio button. If not, click "No".

– If you selected "Yes", enter the name of the authority in the field provided.

60. Security details (continued)

Figure 5.4

Select where the security is being deposited from the drop-down menu.

61. Security details (continued)

Figure 5.5

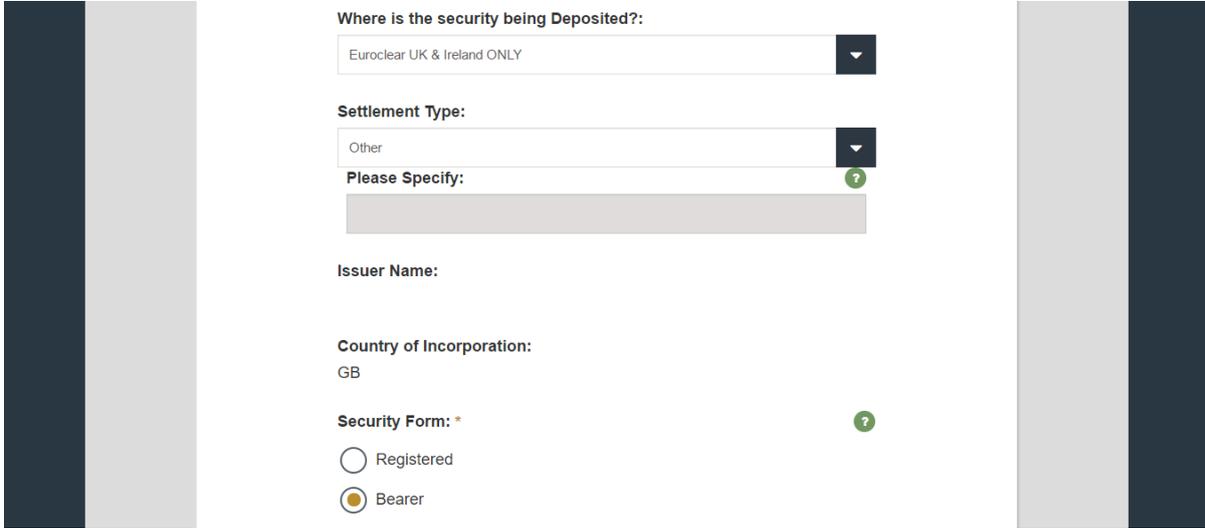Select settlement type – Electronic Settlement or Other – from the drop-down menu.

62. Security details (continued)

Figure 5.6

- If the settlement type is "Other", specify it in the field provided.
- Issuer Name and Country of Incorporation will populate automatically according to your previous entries.
- Click on the appropriate radio button to indicate whether the security form is "Registered" or "Bearer".

63. Security details (continued)

Figure 5.6

- Select the closing date from the pop-up calendar.
- Select the unit of quotation currency from the drop-down menu.
- Select the par value currency from the drop-down menu.
- Enter the par value expressed as a decimal.
- Enter the coupon interest rate as a decimal.
- Enter the full name of the underlying issuer.

64. Security details (continued)

Figure 5.7

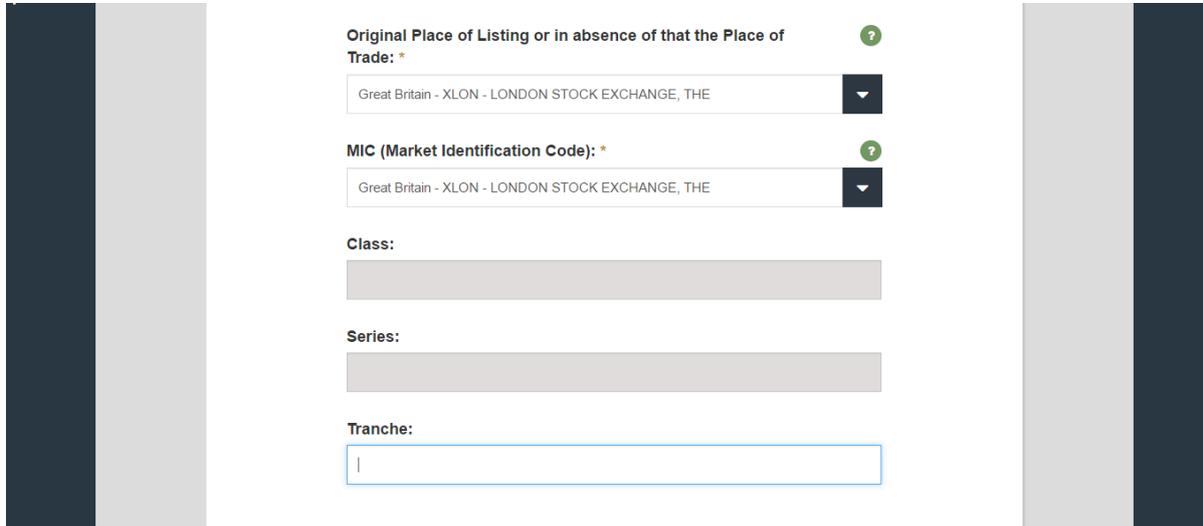Enter the underlying ISIN for this security.

Select the activation date from the pop-up calendar.

Select applicable restrictions.

Select place of listing or place of trade from the drop-down menu.
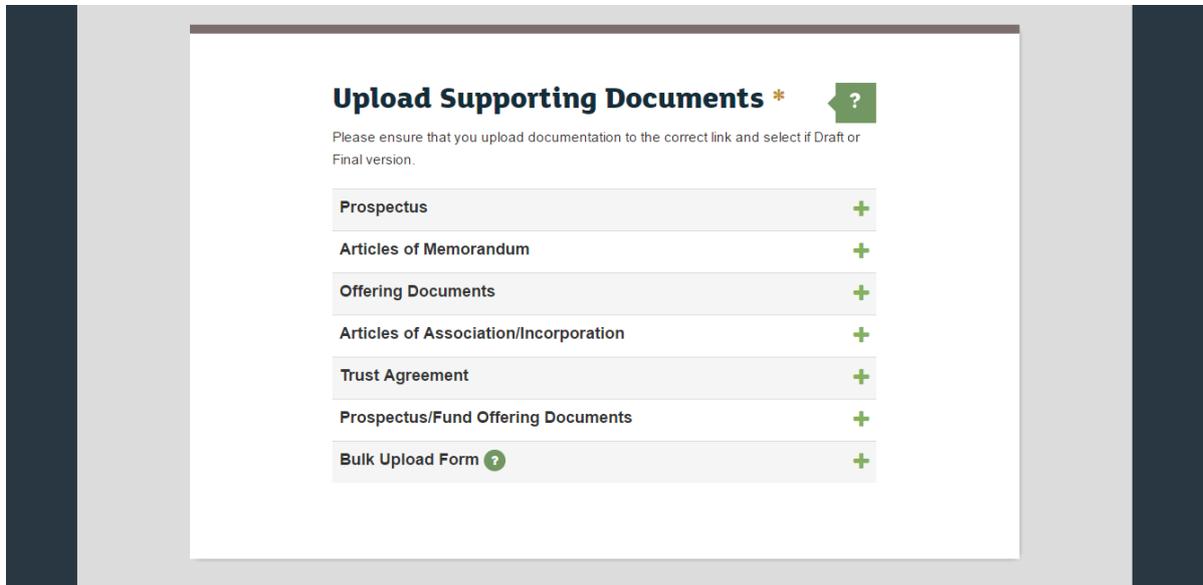
65. Security details (continued)

Figure 5.8

- Select the Market Identification Code (MIC) from the drop-down menu.
- Enter class.
- Enter series.
- Enter tranche.

66. Upload supporting documents

**Figure 5.9**

You must upload the following documents:

– Prospectus
– Articles of Memorandum
– Offering Documents
– Article of Association/Incorporation
– Trust Agreement
– Prospectus/Fund Offering Documents
– Bulk upload

Click the + sign to the right of each respective document to upload and have it notarised.

Continue to sub-step 60, Document upload (see page 12).

67. Document upload

Figure 5.10
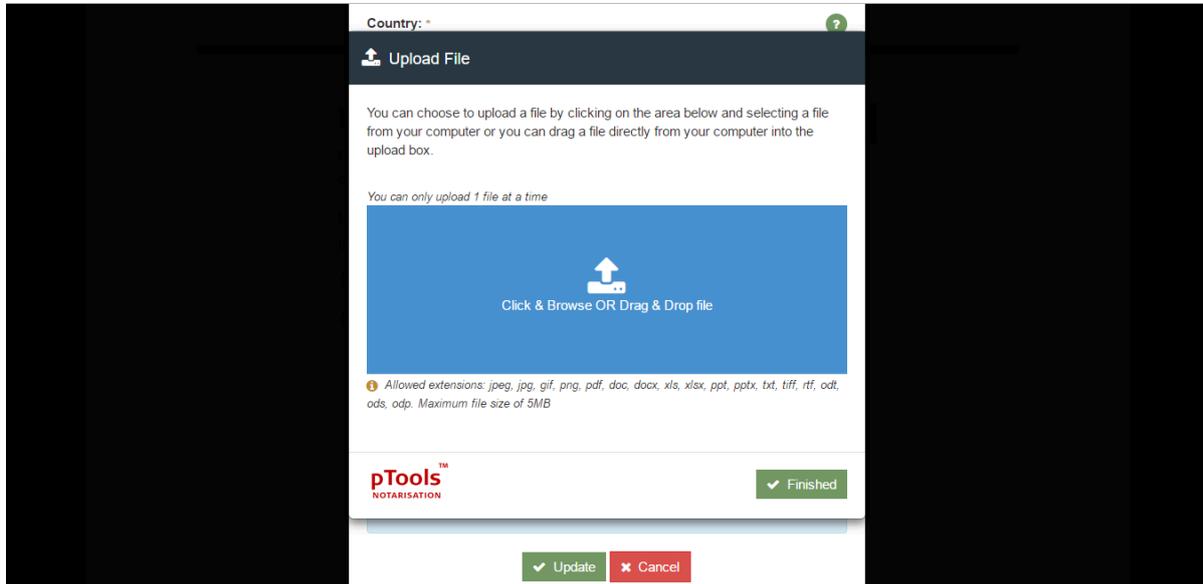
The pTools Notarisation Upload File window will appear.

You may choose to upload by clicking on the blue upload box and selecting a file from your computer or by dragging it directly from your computer into the blue upload box.
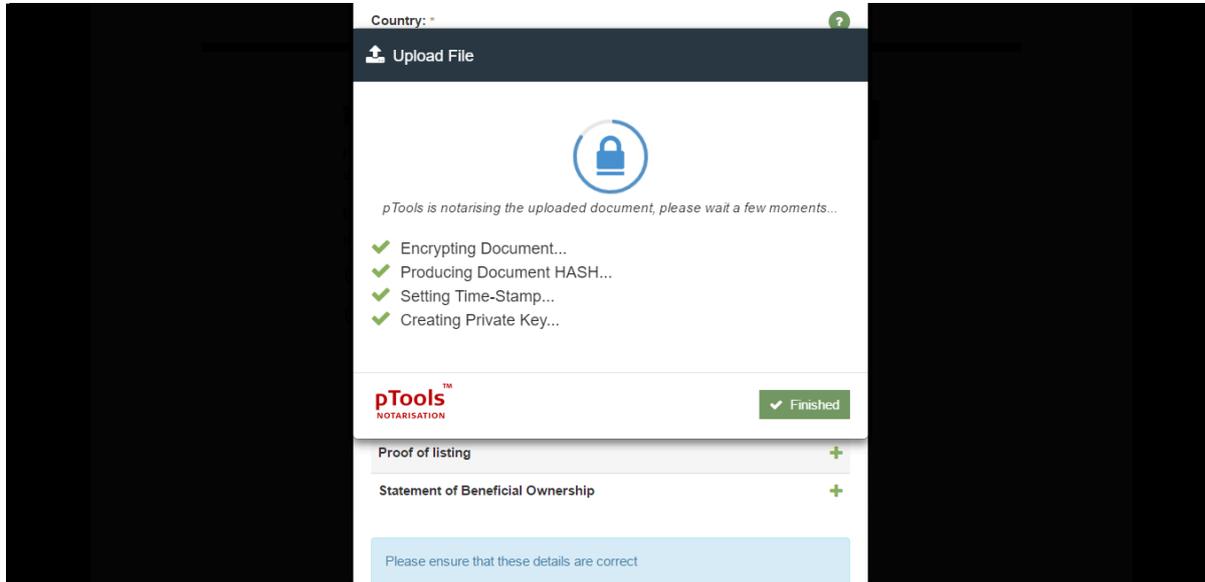
You can only upload one file at a time.

Compatible file extensions: jpeg, jpg, gif, png, pdf, doc, docx, xls, xlsx, ppt, pptx, txt, tiff, rtf, odt, ods, odp.

Maximum file size: 5MB.
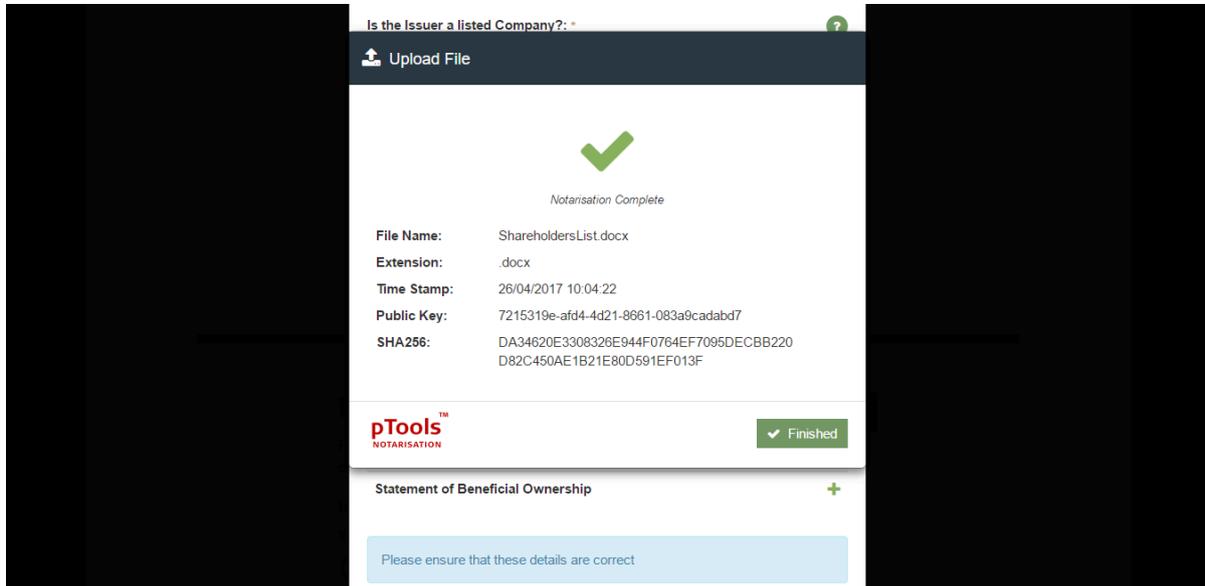
68. Secure encryption

Figure 5.11

pTools Notarisation tool will now encrypt the document, produce a document HASH, set a Time Stamp and creates a Private Key to ensure the highest levels of security.

69. pTools notarisation

Figure 5.12

The pTools Notarisation tool will notify you once the Notarisation is complete.

It includes the file name, the extension type, the Time Stamp, the Public Key and the HASH.

Figure 5.13 – Overview; Uploaded Documents

Upload Supporting Documents * ?

Please ensure that you upload documentation to the correct link and select if Draft or Final version.

Prospectus
📄 Prospectus.docx
SHA256 HASH: 20BDE102858476379DF7525D4A0CF3B810B1E84CACF2262624A7CC1F7C8291AC
Public Key: 4b5f76ab-f1da-4d27-a713-bb14b9ecce50   🗑
◯ Draft
◉ Final

Articles of Memorandum
📄 ArticlesofMemorandum.docx
SHA256 HASH: 42C3F6BCD34D8F4D89584C800CF6C713CD40E10BC8C7EB09F175D6B17830DB0D
Public Key: e1a67f47-70d8-442a-aa5b-4f626403605d   🗑
◯ Draft
◉ Final

Offering Documents
📄 OfferingDocuments.docx
SHA256 HASH: 3E45B9AE14DF1CDC132C43C9EF048B37AC3A9642566D995321B3B3BD84FD3D2B
Public Key: 334ea2a9-4aa9-4742-a9eb-b5ad10feecb7   🗑
◯ Draft
◉ Final

Articles of Association/Incorporation
📄 ArticlesofAssociation.docx
SHA256 HASH: 1E3BBDD24EB5B2E0928978E6E86B1A39E3C3FDC457ECC7C5DEB17E91F2E9F63C
Public Key: 10545109-850d-4c26-84d5-115797c41de5   🗑
◯ Draft
◉ Final

Trust Agreement
📄 TrustAgreement.docx
SHA256 HASH: B01D01CEEC5A3B838BCE1456AAEAF5A986D9FA42892D106C57F5E4D4CD29283B
Public Key: 1faaa710-decb-4110-b70a-f086889d589d   🗑
◯ Draft
◉ Final

Prospectus/Fund Offering Documents
📄 ProspectusFundOfferingDocuments.docx
SHA256 HASH: 69D84F0993C3FCFAA3CC36536EDB8574DCFDE00C0ABBEDDE38A9B1DFCF02CF8F
Public Key: 05a9b20f-5aae-4392-9c34-cc53313a8267   🗑
◯ Draft
◉ Final

Bulk Upload Form ?
📄 Bulk Upload.xlsx
SHA256 HASH: 1200369ADA1DAF5A8025C07AE737E18E0D2AABA87B0A9A4A6CA23F9BAF211AFE
Public Key: 827adc68-35f4-4798-9b66-336704c9c704   🗑
◯ Draft
◉ Final

70. Upload intermediaries' details

Figure 5.14

Intermediaries

Details of professional intermediaries involved with this Issue.

Name	Actions
Sponsor	+
Lead Manager	+
Legal Counsel	+
Auditor	+
Nominated Advisor	+
Listing Agent	+
Other	+

Click the + sign to the right of each respective professional intermediary to begin uploading their details.

71. Intermediary details upload

Figure 5.15
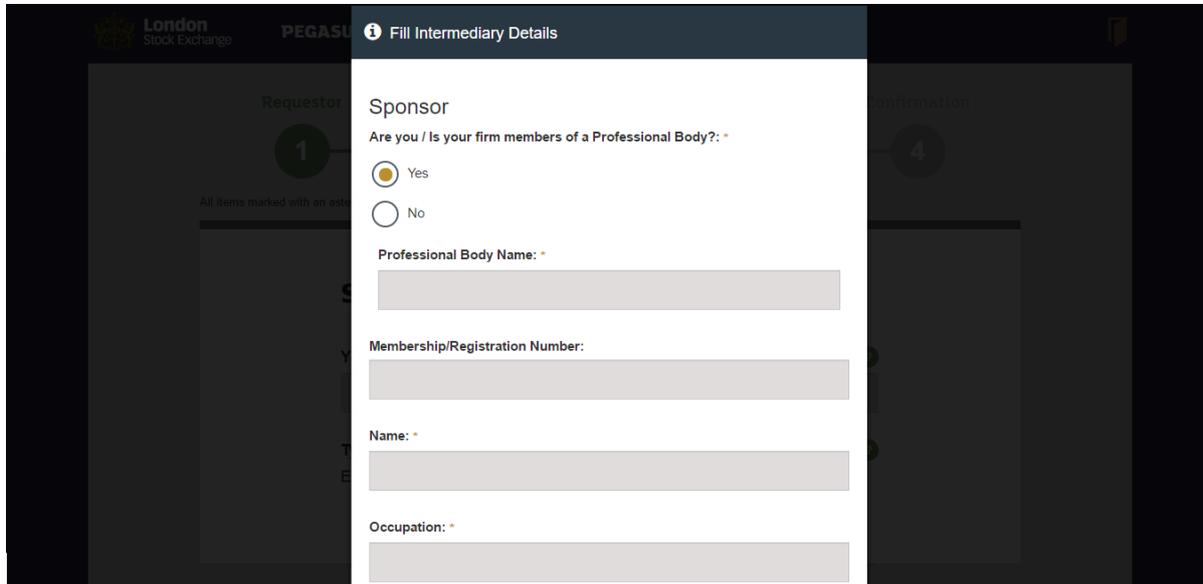
If the intermediary is a member of a professional body, please click the "Yes" radio button. If not, click "No".

If you clicked "Yes", enter the professional body's name and the intermediary's membership/registration number in the fields provided.

Enter their name.

Enter their occupation.

72. Intermediary details upload (continued)

Figure 5.16

Enter their professional firm's name.

Enter their address.

Click "Update".

Figure 5.14

A pop-up confirmation, "Intermediary Added", will appear.

Repeat the process as many times as necessary to add other intermediaries.

73. Generating CFI codes

Figure 5.18

Click on the first orange button labelled "Generate CFI Code".

74. Generating CFI codes (continued)

Figure 5.19
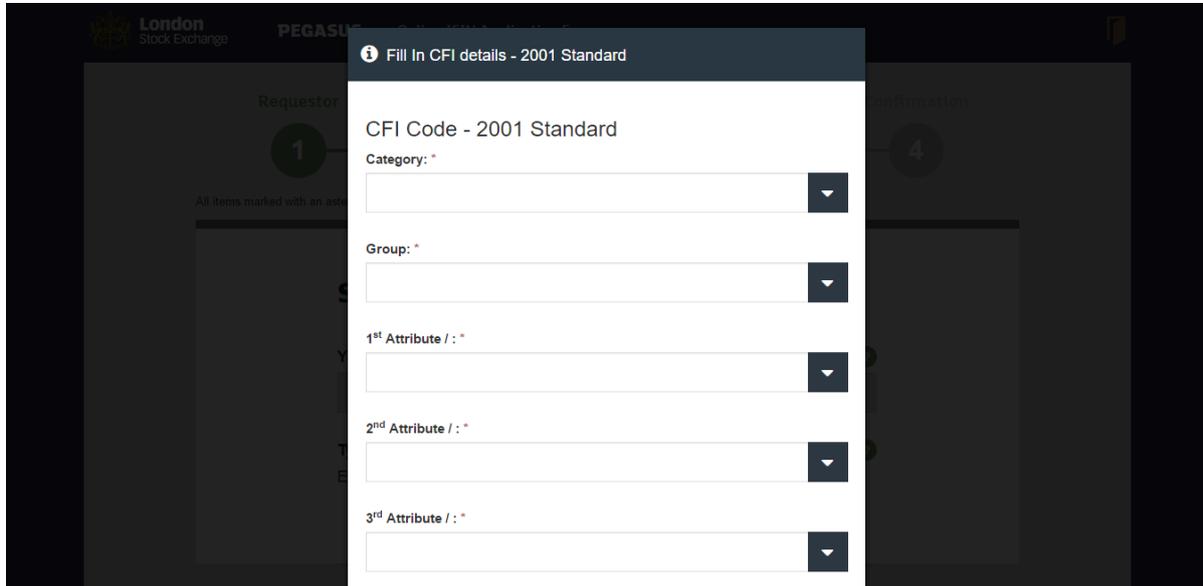
The screen to generate the first CFI code will appear, as in Figure 5.19 above.

75. Generating CFI codes (continued)

Figure 5.20
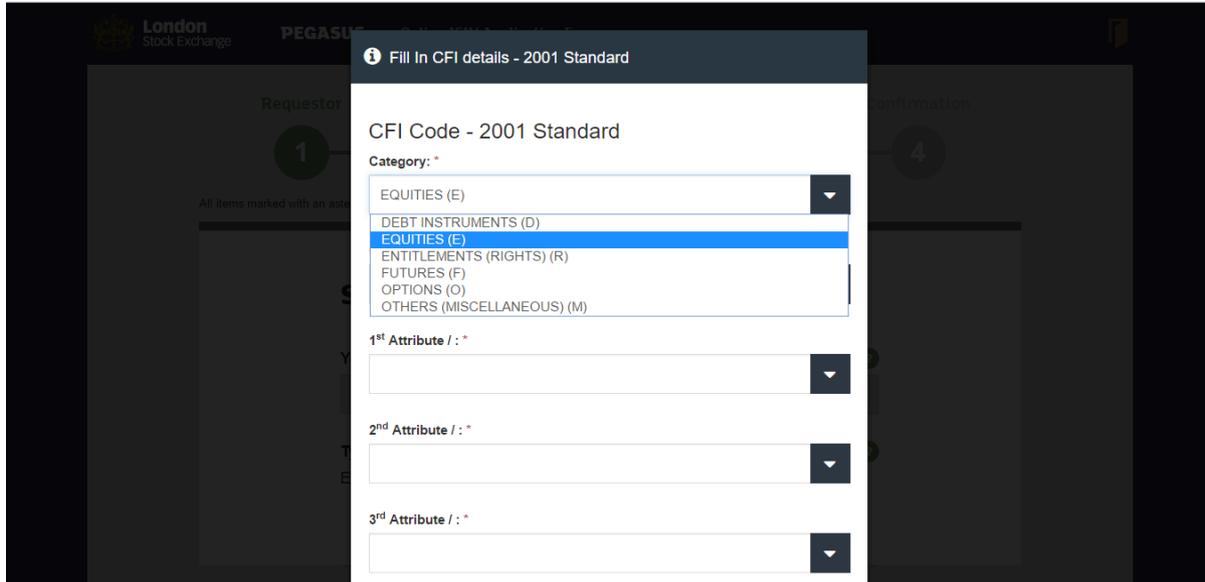
Select the appropriate category from the drop-down menu.

76. Generating CFI codes (continued)

Figure 5.21
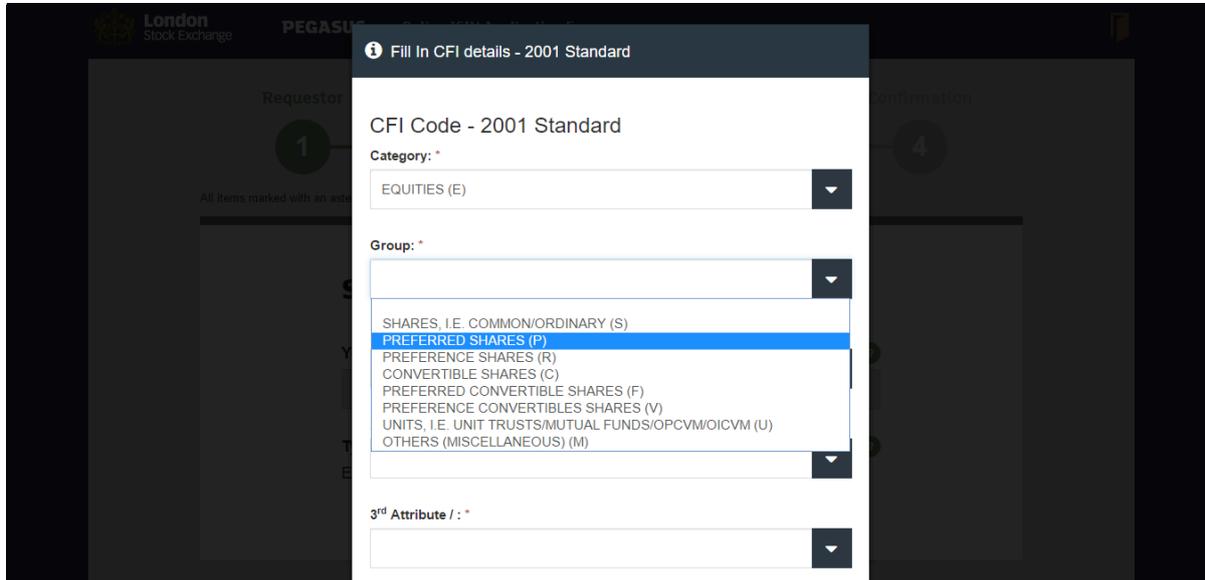
Select the appropriate group from the drop-down menu.

77. Generating CFI codes (continued)

Figure 5.22

Select the appropriate first attribute: voting right from the drop-down menu.

78. Generating CFI codes (continued)

Figure 5.23

Select the appropriate second attribute: redemption from the drop-down menu.

79. Generating CFI codes (continued)

Figure 5.1

Select the third attribute: income from the drop-down menu.

80. Generating CFI codes (continued)

Figure 5.25

Select the fourth attribute: form from the drop-down menu.

81. Generating CFI codes (continued)

Figure 5.26

Note the CFI 2001 Code that has been generated.

Click "Submit".

82. Generating CFI codes (continued)
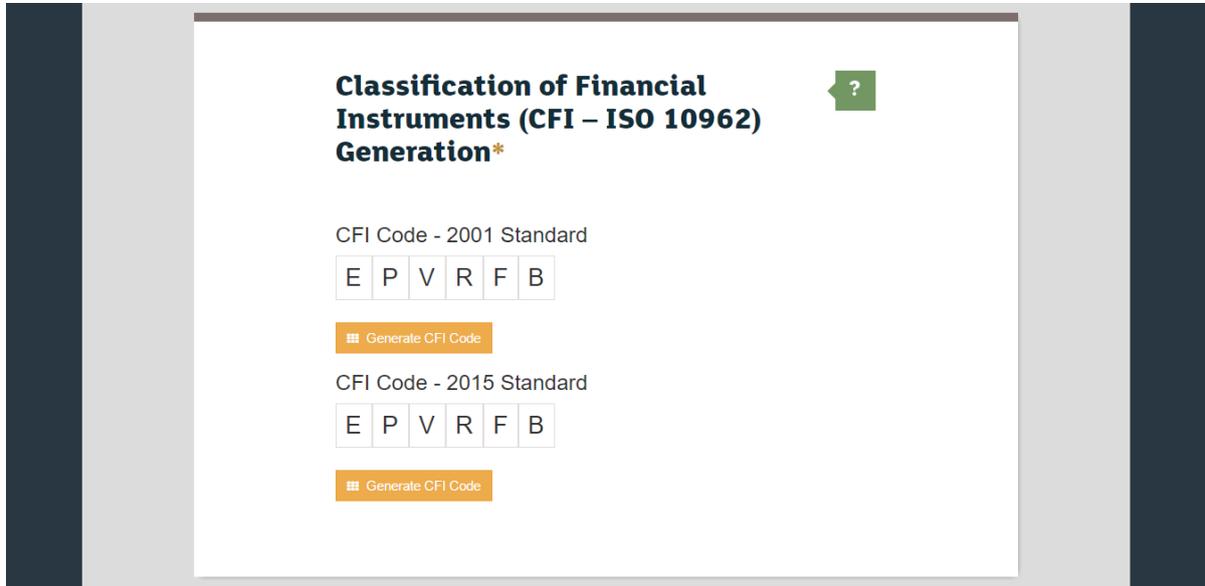
Figure 5.27

Note that the first CFI code has been populated as demonstrated in Figure 5.27 above.

Click the second orange button labelled "Generate CFI Code" and repeat the process outlined from sub-steps **73 (Figure 5.18 on page 20)** to **81 (Figure 5.26 on page 28)** as many times as necessary to generate all your CFI codes.

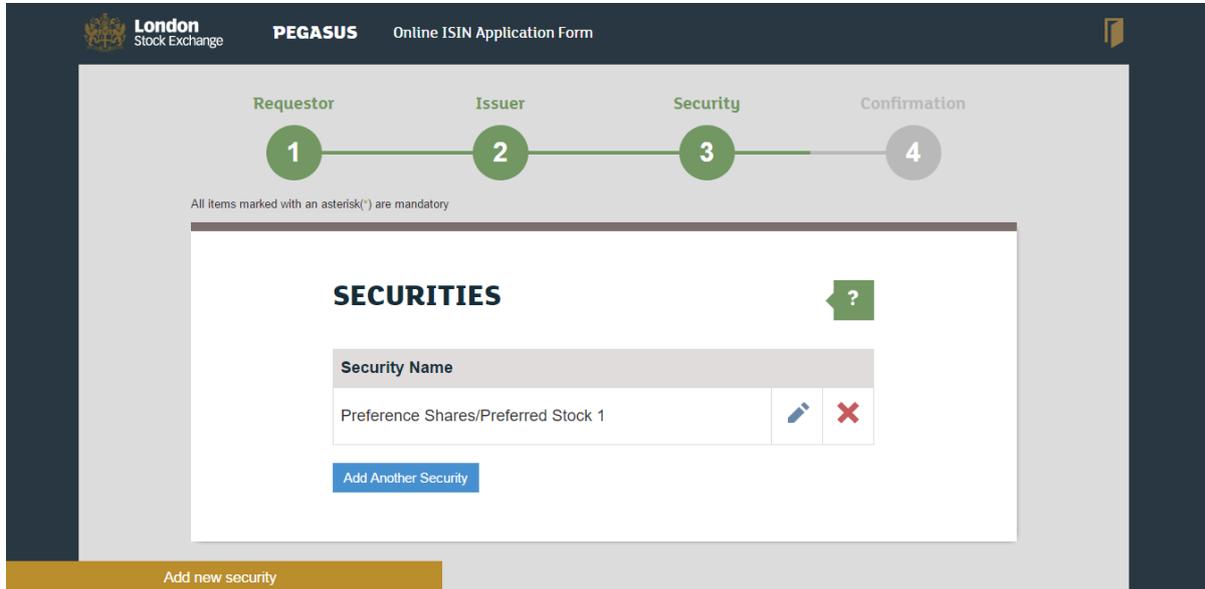# 83. Once CFI codes have been generated

Figure 5.28

Your CFI codes have now been generated.

84. Add new security

Figure 5.29

Up to five securities can be included in the submission.

Repeat Step 3 up to four more times to add up to four additional securities.

Click the blue button labelled "Add Another Security" to add additional securities to your application.

Securities that will be included in the submission are listed under the progress tracker as illustrated in Figure 5.29 above.

85. Terms & conditions

Figure 5.30

Tick the box to accept the Terms & Conditions.

Click on the green button labelled "Complete ISIN Submission" to submit the application.

86. ISIN application submission

Figure 5.31

A processing wheel will appear to indicate that the ISIN submission has been made.

A confirmation pop-up, "Validation Successful", will appear temporarily to indicate that your submission has been processed successfully.

87. Confirmation page
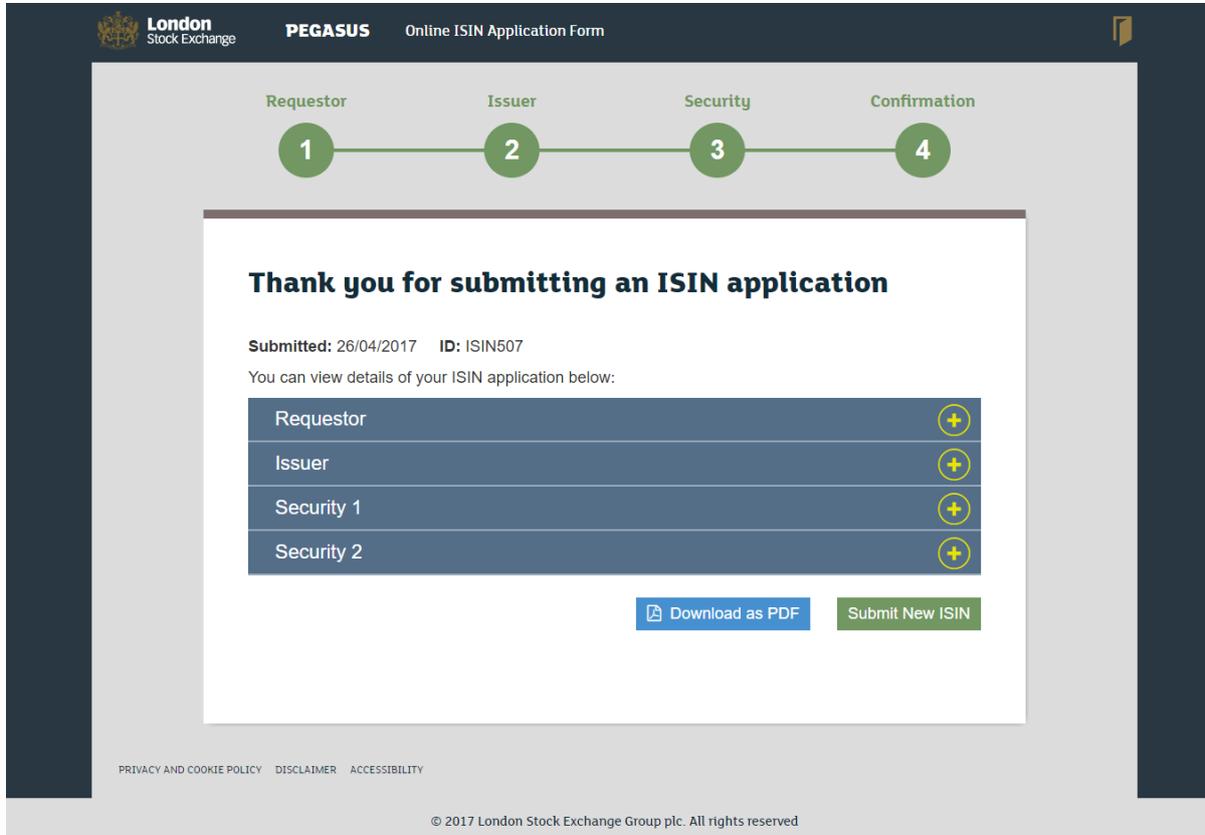
Figure 5.32

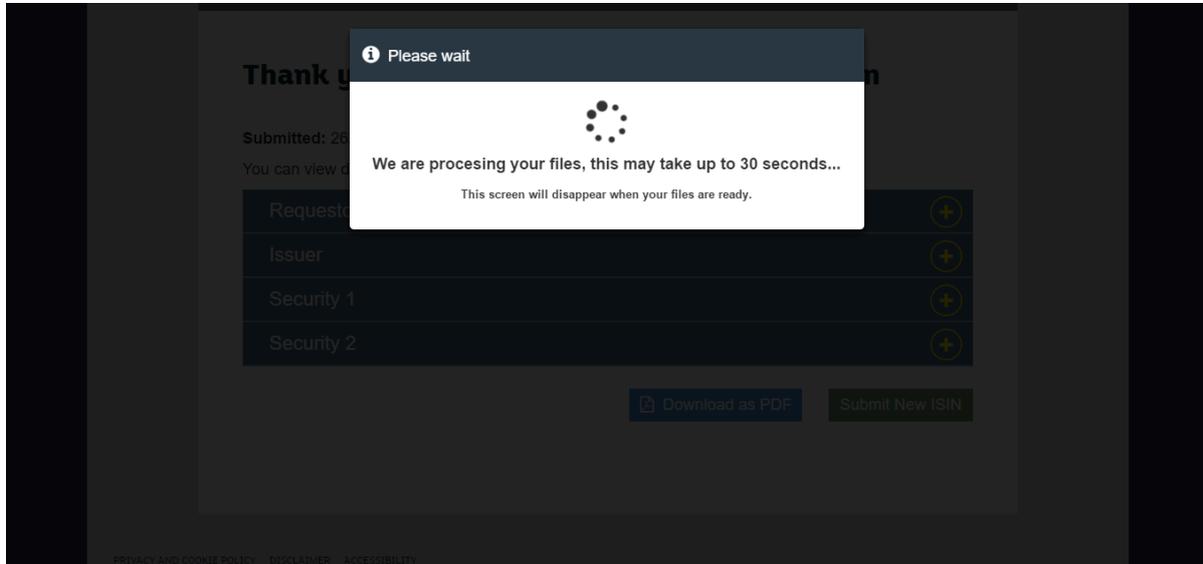You will be directed to a new page, thanking you for submitting an ISIN application.

The Progress Tracker is complete.

Click the yellow + sign on the dark blue buttons, to expand the corresponding headings and review in more detail.

In order to download the ISIN application as a PDF, click the blue button labelled "Download as PDF".
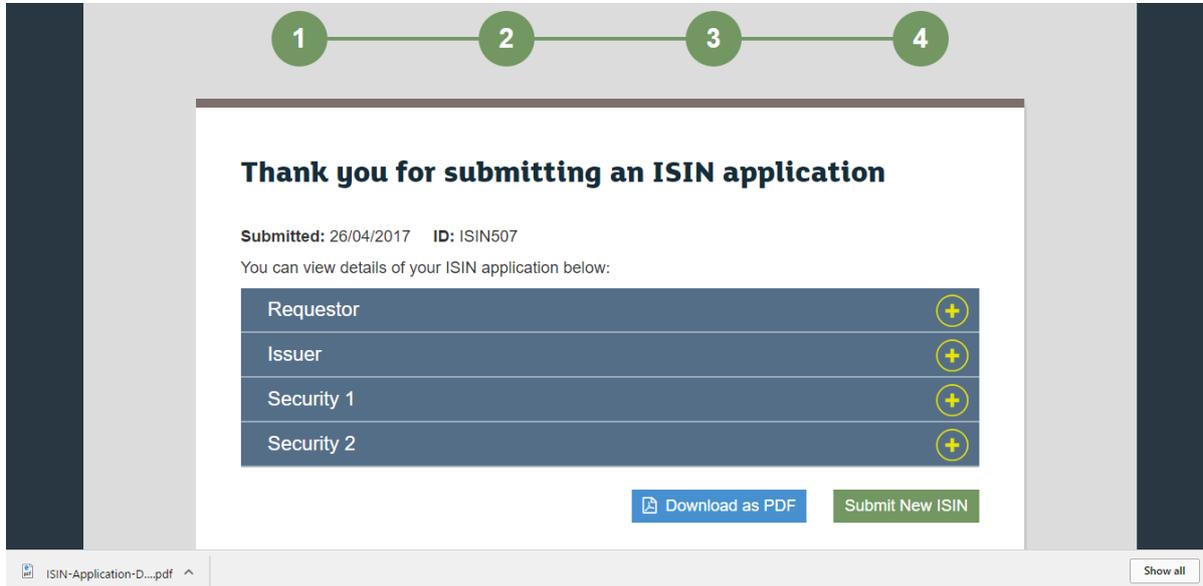
88. PDF download

Figure 5.33

Once you've clicked "Download as PDF", you'll see a loading screen as illustrated in Figure 5.33 above.

89. PDF download (continued)

Figure 5.34

You can now access the PDF of the ISIN application in the bottom left-hand corner of the screen, as illustrated in Figure 5.34 above. It can also be accessed in your downloads.

Keep this file for your records.

Congratulations – your ISIN application is now complete.

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